



Foundations for the Future NW Campus Society

Date: October 27, 2020

Time: 6:30 PM

Location: Google Meet <https://meet.google.com/hgn-qttp-jmy>

or Join by Phone: +1 587-797-9218 PIN: 914 544 475#

SOCIETY MINUTES

The Parent Council holds a minimum of 7 meetings per fiscal year. The schedule may be altered at the discretion of the Chairperson; The Chairperson calls the meetings. The Chairperson also calls a meeting if any (2) Parent Council Members make a request in writing and state the business for the meeting. Meeting schedules will be decided at the preceding (last) meeting by the Parent Council Members in attendance. Notice will be given in the way of mailed or delivered reports. It is the responsibility of the Parent Council Member to confirm their attendance at least a day before the meeting date, or the day of. Confirmation of attendance is to be emailed to the Chairperson;

1. Call To Order 18:30 Andrew Chu (Chairperson)

1. Establish Quorum

1. A simple majority of the Current Parent Council Members present at any Parent Council meeting is a quorum (3/4)

2. Approval of Agenda Andrew Chu (Chairperson)

1st: Andrew

2nd: Nicole

Motion carried

3. Approval of Minutes Nicole Segstro (Secretary)

1. Minutes of the September 10, 2020 Meeting (see attached) - Motion to Approve

1.1 Corrected spelling of Haniya's name

1st: Nicole Segstro

2nd: Andrew Chu

Motion carried

4. Treasurer Report Haniya Nadeem (Treasurer)

1. Signing Authority Transfer Update

- \$6506.25

- Committed \$35,114 for Chrome books, RAZ Kids and See Saw. Cheques need to be issued once we receive the direction from previous 2019/2020 council chairperson

- \$25,392 left to spend

2. Financial Statement (see attached)

3. Society Annual Return

4. Adding 3rd signing officer

Proposal to add a 3rd signing officer. This will make it easier to get cheques sign. Recommended it is someone from the school who can act as the 3rd

Haniya Nadeem to motion Shawna Drummond of FFCA NWE school as 3rd signing authority

1st: Haniya Nadeem

2nd: Andrew Chu

Motion carried

5. Email

Request to have a school email address for the cheque signing authority form

Shawna Drummond has agreed and will supply email address to Haniya.

5. Chairperson Report

Andrew Chu (Chairperson)

1. Record electronic "motion to approve the purchase of the Chromebooks as per the file attached so that the school can place the order for the Chromebooks and have them ready for next school year." that was passed by electronic means on June 22, 2020 (see attached)
2. Bylaws
 - Discussion about the current state of the bylaws which are inaccurate. Society agrees we should ask for a lawyer to do pro bono to review.
 - Nicole and Haniya will both reach out to lawyers to see if someone can do this on our behalf

6. Principal Educator Report

Shawna Drummond (Principal Educator)

1. Library

It is proving difficult to distribute books to students during COVID. We could look at a portable scanner to support this initiative. Current technology is too old to complete this. Ask is for a laptop and a portable scanner that could be used to accomplish this. Cost for laptop including 3-year accidental warranty and GST is \$1,621.43. Cost for scanner is \$69.88, including GST.

Total ask \$1691.31

Motion to approve funds for a laptop and portable scanner for the library

1st: Andrew Chu

2nd: Haniya Nadeem

Motion Carried

This leaves us with \$23,700.89 remaining in council funds

7. Volunteer Coordinator Report

Laurae Spindler (Volunteer Coordinator)

Nothing to report

Meeting adjourned at 18:58