



Foundations for the Future NW Campus Society

Date: November 24, 2020

Time: 6:30 PM

Location: Google Meet <https://meet.google.com/hgn-qttp-jmy>

or Join by Phone: +1 587-797-9218 PIN: 914 544 475#

AGENDA

The Parent Council holds a minimum of 7 meetings per fiscal year. The schedule may be altered at the discretion of the Chairperson; The Chairperson calls the meetings. The Chairperson also calls a meeting if any (2) Parent Council Members make a request in writing and state the business for the meeting. Meeting schedules will be decided at the preceding (last) meeting by the Parent Council Members in attendance. Notice will be given in the way of mailed or delivered reports. It is the responsibility of the Parent Council Member to confirm their attendance at least a day before the meeting date, or the day of. Confirmation of attendance is to be emailed to the Chairperson;

1. Call To Order Andrew Chu (Chairperson)

 1. Establish Quorum
 1. A simple majority of the Current Parent Council Members present at any Parent Council meeting is a quorum (3/4)
2. Approval of Agenda Andrew Chu (Chairperson)

3. Approval of Minutes Nicole Segstro (Secretary)

 1. Minutes of the November 24, 2020 Meeting (see attached) - Motion to Approve
4. Treasurer Report Haniya Nadeem (Treasurer)

 1. Signing Authority Transfer Update
 2. Financial Statement
 3. Society Annual Return
5. Chairperson Report Andrew Chu (Chairperson)

 1. Bylaws
 1. The Societies for SWE and NEE shared their Bylaws
 2. Lawyers
 2. Collaboration Suite for ASC
 1. Google for Non-Profits: <https://support.google.com/nonprofits/answer/3367631?hl=en>
 2. Microsoft 365 for Non-Profits: <https://www.microsoft.com/en-ca/microsoft-365/nonprofit/office-365-nonprofit>
6. Principal Educator Report Shawna Drummond (Principal Educator)

7. Volunteer Coordinator Report Laurae Spindler (Volunteer Coordinator)



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MINUTES

1. Call To Order: Andrew Chu (Chairperson)
Meeting called to order at: 6:32

1. Establish Quorum

2. Approval of Agenda Andrew Chu (Chairperson)

1st : Andrew Chu

2nd: Haniya Nadeem

Motion Carried:

3. Approval of Minutes Nicole Segstro (Secretary)

1. Minutes of the October 27, 2020 Meeting (see attached) - Motion to Approve

1st: Nicole Segstro

2nd: Andrew Chu

Motion carried

4. Treasurer Report Haniya Nadeem (Treasurer)

1. Signing Authority Transfer Update

Haniya is following up with Franco to get an update on this transfer.

2. Financial Statement

As of November 1st balance in account is \$60,504.00. \$36 806 is already committed.

Balance of \$23,698.00 remaining

3. Society Annual Return

Waiting on school society email address for the return for reminders when filing a return. Shawna advised that due to an issue with school server that is holding this up. As soon as this corrected, we can get one created.

5. Chairperson Report Andrew Chu (Chairperson)

1. Bylaws

1. Lawyers

2. Bylaws of other Society

Andrew is concerned that these bylaws have some legal merit, so Andrew is interested to review our bylaws and compare with other Societies. There are issues and errors. We have the ability to repeal and completely replace if we'd like to.

2. Collaboration Suite for ASC

1. Google for Non-Profits: <https://support.google.com/nonprofits/answer/3367631?hl=en>

ASC has approved expenditure of \$1000 to purchase network storage device and FFCA NEW Society could have approval to attach to FFCA network if we would like. Second option is for Society to go through the process of attempting to get an account for Not-For-Profits to allow for communication with Councils across FFCA campuses.

2. Microsoft 365 for Non-Profits: <https://www.microsoft.com/en-ca/microsoft-365/nonprofit/office-365-nonprofit>

6. Principal Educator Report

Shawna Drummond (Principal Educator)

1. Society Email Address

- See Treasurer update

2. Chrome books should arrive last week of November, early December.

7. Volunteer Coordinator Report

Laurae Spindler (Volunteer Coordinator)

Meeting Adjourned at 6:56