



Foundations for the Future NW Campus Society

Date: February 23, 2021

Time: 6:30 PM

Location: Google Meet <https://meet.google.com/hgn-qttp-jmy>

or Join by Phone: +1 587-797-9218 PIN: 914 544 475#

AGENDA

The Parent Council holds a minimum of 7 meetings per fiscal year. The schedule may be altered at the discretion of the Chairperson; The Chairperson calls the meetings. The Chairperson also calls a meeting if any (2) Parent Council Members make a request in writing and state the business for the meeting. Meeting schedules will be decided at the preceding (last) meeting by the Parent Council Members in attendance. Notice will be given in the way of mailed or delivered reports. It is the responsibility of the Parent Council Member to confirm their attendance at least a day before the meeting date, or the day of. Confirmation of attendance is to be emailed to the Chairperson;

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| 1. Call To Order | Andrew Chu (Chairperson) |
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| 1. Establish Quorum | |
| 1. A simple majority of the Current Parent Council Members present at any Parent Council meeting is a quorum (3/4) | |
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| 2. Approval of Agenda | Andrew Chu (Chairperson) |
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| 3. Approval of Minutes | Nicole Segstro (Secretary) |
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| 1. Minutes of the January 26, 2020 Meeting (see attached) - Motion to Approve | |
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| 4. Treasurer Report | Haniya Nadeem (Treasurer) |
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| 1. Financial Statement | |
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| 5. Chairperson Report | Andrew Chu (Chairperson) |
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| 1. Fiscal Year End Mismatch | |
| 1. AGLC ends March 31 | |
| 2. Financial Statement for last Annual Return ended July 31 | |
| 2. Annual General Meeting | |
| 1. Bylaw 4.1.1: "The Parent Council holds its Annual General Meeting no later than 8 months after the fiscal year in Calgary, Alberta. The Chairperson in consultation with the Parent Council sets the place, day and time fo the meeting. Please note that the Annual General meeting shall be the only general meeting of the society." | |
| 2. Roundtable Discussion: Succession Planning | |
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| 6. Principal Educator Report | Shawna Drummond (Principal Educator) |
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| 7. Volunteer Coordinator Report | Laurae Spindler (Volunteer Coordinator) |
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Foundations for the Future NW Campus Society

Date: January 26, 2021

Time: 8:45 PM

Location: Google Meet

or Join by Phone: +1 587-797-9218 PIN: 914 544 475#

MINUTES

1. Call To Order 8:43 Andrew Chu (Chairperson)

2. Approval of Agenda Andrew Chu (Chairperson)

1st Andrew Chu

2nd: Laurae Spindler

Agenda approved

3. Approval of Minutes

1. Nicole Segstro
2. Laurae Spindler

Motion carried

Nicole Segstro (Secretary)

1. Minutes of the December 16, 2020 Meeting (see attached) - Motion to Approve
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4. Treasurer Report Haniya Nadeem (Treasurer)

1. Signing Authority Transfer Update
 - Transfer is underway. If we want a 3rd person a meeting must be booked at the branch
 2. Financial Statement
 - \$60,507.73 in bank. Funds already committed \$36,805.36 for chrome books. Funds remaining \$23,702.37
 - Lee will need to send the invoice to us and then a cheque is cut
- Items still to be paid: Seesaw, Library laptop, portable scanner, RAZ kids, Chrome books
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5. Chairperson Report Andrew Chu (Chairperson)

1. Bylaws
2. Scholarships (see attached information)
 1. Motion Required

Motion to sponsor the \$1000 Valedictorian Scholarship for 2021

1st Andrew Chu

2nd: Laurae Spindler

Motion carried

6. Principal Educator Report

Shawna Drummond (Principal Educator)

IPADS are slowly dying. Cannot update to latest OS. In discussion about down the road for best tool for younger grades. Will bring back to society after more research is done

7. Volunteer Coordinator Report

Laurae Spindler (Volunteer Coordinator)

Nothing to report

Meeting adjourned at 9:02