



Foundations for the Future NW Campus Society

Date: April 27, 2021

Time: 6:30 PM

Location: Google Meet <https://meet.google.com/hgn-qttp-jmy>

or Join by Phone: +1 587-797-9218 PIN: 914 544 475#

AGENDA

The Parent Council holds a minimum of 7 meetings per fiscal year. The schedule may be altered at the discretion of the Chairperson; The Chairperson calls the meetings. The Chairperson also calls a meeting if any (2) Parent Council Members make a request in writing and state the business for the meeting. Meeting schedules will be decided at the preceding (last) meeting by the Parent Council Members in attendance. Notice will be given in the way of mailed or delivered reports. It is the responsibility of the Parent Council Member to confirm their attendance at least a day before the meeting date, or the day of. Confirmation of attendance is to be emailed to the Chairperson;

-
- | | |
|------------------|--------------------------|
| 1. Call To Order | Andrew Chu (Chairperson) |
|------------------|--------------------------|
-
- | | |
|--|--|
| 1. Establish Quorum | |
| 1. A simple majority of the Current Parent Council Members present at any Parent Council meeting is a quorum (3/4) | |
-
- | | |
|-----------------------|--------------------------|
| 2. Approval of Agenda | Andrew Chu (Chairperson) |
|-----------------------|--------------------------|
-
- | | |
|------------------------|----------------------------|
| 3. Approval of Minutes | Nicole Segstro (Secretary) |
|------------------------|----------------------------|
-
- | | |
|--|--|
| 1. Minutes of the February 23, 2020 Meeting (see attached) - Motion to Approve | |
|--|--|
-
- | | |
|---------------------|---------------------------|
| 4. Treasurer Report | Haniya Nadeem (Treasurer) |
|---------------------|---------------------------|
-
- | | |
|------------------------|--|
| 1. Financial Statement | |
| 2. AGLC Filing | |
-
- | | |
|-----------------------|--------------------------|
| 5. Chairperson Report | Andrew Chu (Chairperson) |
|-----------------------|--------------------------|
-
- | | |
|---|--|
| 1. Annual General Meeting | |
| 1. Agenda | |
| 1. Motion: that the Chairperson send out the AGM agenda for the AGM to occur immediately after the School Council AGM | |
-
- | | |
|------------------------------|--------------------------------------|
| 6. Principal Educator Report | Shawna Drummond (Principal Educator) |
|------------------------------|--------------------------------------|
-
- | | |
|----------------------|--|
| 1. Storybook Theatre | |
|----------------------|--|

1. From AGLC:

Good afternoon,

As you are likely aware the pandemic has impacted many industries, including the operation of the casino and the table games. All charities will be moved to accommodate the charities with cancelled casino events due to the closures. We currently do not know how far everyone will be moved as we still do not have an opening date. To assist with the rescheduling we are looking for some information from your charity (originally slotted into Q4 2021); Which future quarters would your group be able to work. Please list all that apply and also include if there are specific months in each quarter that do not work for your group. *Please note that this is for preference only, we are unable to guarantee what future quarter you will be assigned so please list all available quarters *

- Q1 2022 (Jan, Feb, Mar)
- Q2 2022 (Apr, May, June)
- Q3 2022 (July, Aug, Sept)
- Q4 2022 (Oct, Nov, Dec)
- Q1 2023 (Jan, Feb, Mar)



MINUTES

The Parent Council holds a minimum of 7 meetings per fiscal year. The schedule may be altered at the discretion of the Chairperson; The Chairperson calls the meetings. The Chairperson also calls a meeting if any (2) Parent Council Members make a request in writing and state the business for the meeting. Meeting schedules will be decided at the preceding (last) meeting by the Parent Council Members in attendance. Notice will be given in the way of mailed or delivered reports. It is the responsibility of the Parent Council Member to confirm their attendance at least a day before the meeting date, or the day of. Confirmation of attendance is to be emailed to the Chairperson;

1. Call To Order 18:34 Andrew Chu (Chairperson)

1. Establish Quorum

1. A simple majority of the Current Parent Council Members present at any Parent Council meeting is a quorum (3/4)

2. Approval of Agenda Andrew Chu (Chairperson)

1st: Andrew Chu

2nd: Nicole Segstro

Motion carried

3. Approval of Minutes Nicole Segstro (Secretary)

1. Minutes of the January 26, 2020 Meeting (see attached) - Motion to Approve as addended in Agenda

1st: Nicole Segstro

2nd: Andrew Chu

Motion carried

4. Treasurer Report Haniya Nadeem (Treasurer)

1. Financial Statement

5. Chairperson Report Andrew Chu (Chairperson)

1. Fiscal Year End Mismatch

1. AGLC ends March 31 2021

- Spreadsheet will be sent back Andrew for attachment
- No cheques issued since January meeting, Andrew will chat with Haniya.

Balance \$37,805.36

- Total amount left to issue is **\$37,805.36** for Chrome Books, Raz kids, Seesaw, Laptop for Library Portable Scanner, High School Valedictorian Financial Statement for last Annual Return ended July 31

2. Annual General Meeting

1. Bylaw 4.1.1: "The Parent Council holds its Annual General Meeting no later than **8 months after the fiscal year** in Calgary, Alberta. The Chairperson in consultation with the Parent Council sets the place, day and time for the meeting. Please note that the Annual General meeting shall be the only general meeting of the society."

Andrew will work with Haniya to change our Fiscal Year to March 31, 2021

2. Roundtable Discussion: Succession Planning

Need to start thinking about succession planning and let Andrew know if we were not planning to return to Society.

6. Principal Educator Report

Shawna Drummond (Principal Educator)

Nothing to report

7. Volunteer Coordinator Report

Laurae Spindler (Volunteer Coordinator)

Nothing to report

Meeting adjourned at: 18:49



ANNUAL GENERAL MEETING

Foundations for the Future NW Campus Society

Date: April 27, 2021

Time: 6:30 PM

Location: Google Meet <https://meet.google.com/hgn-qttp-jmy>

or Join by Phone: +1 587-797-9218 PIN: 914 544 475#

AGENDA

The Parent Council holds its Annual General Meeting no later than 8 months after the fiscal year in Calgary, Alberta. The Chairperson in consultation with the Parent Council sets the place, day and time of the meeting. Please note that the Annual General Meeting shall be the only general meeting for the society.

-
- | | |
|------------------|--------------------------|
| 1. Call To Order | Andrew Chu (Chairperson) |
|------------------|--------------------------|
-
- | | |
|--|--|
| 1. Establish Quorum | |
| 1. Attendance by more than five percent (5%) of the Members at the Annual General Meeting. | |
-
- | | |
|-----------------------|--------------------------|
| 2. Approval of Agenda | Andrew Chu (Chairperson) |
|-----------------------|--------------------------|
-
- | | |
|----------------------|--------------------------|
| 3. Notice of Meeting | Andrew Chu (Chairperson) |
| 1. See attached | |
-
- | | |
|---|----------------------------|
| 4. Approval of Minutes | Nicole Segstro (Secretary) |
| 2. Minutes of the June 24, 2020 Annual General Meeting (see attached) - Motion to Approve | |
-
- | | |
|------------------------|---------------------------|
| 5. Treasurer Report | Haniya Nadeem (Treasurer) |
| 1. Financial Statement | |
-
- | | |
|-----------------------|--------------------------|
| 6. Chairperson Report | Andrew Chu (Chairperson) |
|-----------------------|--------------------------|
-
- | | |
|------------------------------|--------------------------------------|
| 7. Principal Educator Report | Shawna Drummond (Principal Educator) |
|------------------------------|--------------------------------------|
-
- | | |
|--|--------------------------|
| 8. Acceptance of New Parent Council Members | Andrew Chu (Chairperson) |
| 1. Motion to accept the new members by a show of hands, therefore not needing a ballot | |
| 2. Motion to accept new members in attendance according to the Parent Council by-laws | |
-
- | | |
|---|--------------------------------------|
| 9. Nomination & Elections of Parent Council Members | Shawna Drummond (Principal Educator) |
| 1. Electing the Chairperson | |
| 2. Electing the Members of the Parent Council; | |
| 1. Secretary | |
| 2. Treasurer | |
| 3. Volunteer Coofdinator | |
-
- | | |
|--|-------------------|
| 10. Matters Specified in the Meeting Notice | TBD (Chairperson) |
| 1. Appointing the financial reviewers for the following fiscal year; | |
| 2. Motion to adjourn | |
-