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A - Agenda



School Council - Northwest Elementary, FFCA, Calgary, Alberta

Date: Tuesday, August 31, 2021

Time: 6:15 PM

Location: Virtual

Google Meet joining info

Video call link: <https://meet.google.com/ugr-bpvu-hyy>

Mission: *Through parental partnerships, support school administration and staff in their delivery of quality education and to instill a sense of community within all FFCA campuses.*

AGENDA

All School Council meetings are open to the school community to attend. Speaking to an item at School Council meetings is permitted, unless in the Chair's judgment, the communication is disruptive to the meeting;

Meetings may be held as deemed necessary by the School Council Executive or at the written request of 10 members of the school community;

1. Call To Order

Ketan Lakhani (Chair)

1. Welcome and Introductions

1. Voting School Council Members

1. Code of Conduct Signing (See Article 7 and Appendix A of School Council Bylaws: <https://www.ffca-calgary.com/common/pages/DisplayFile.aspx?itemId=14126938>)

2. Conflict of Interest Declarations (See Article 7 Section 1 and Appendix B of School Council Bylaws: <https://www.ffca-calgary.com/common/pages/DisplayFile.aspx?itemId=14126938>)

2. Non-Voting Ex-Officio School Council Members

3. Attendees

2. Establish Quorum

1. The attendance of a majority of voting members constitutes a quorum (5/8)

2. Approval of Agenda

Ketan Lakhani (Chair)

- Anyone in the school community may request an item to be added to a School Council agenda by contacting the Chair at least ten (10) days prior to the meeting.
- At the discretion of the Chair, new items may be introduced by anyone in the school community who is present at the meeting.

3. Approval of Minutes	Nicole Segstro (Secretary)
1. Minutes of the May 25th, 2021 Meeting (see attached) - Motion to Approve	
4. Special Items	Ketan Lakhani (Chair)
<ul style="list-style-type: none"> ● What do you want to know more about? Suggestions Welcome! This agenda item is reserved for presentations and other items that generally do not require any decisions to be made by council, but may be of interest to the school community. Examples include an information session about the High School by its Principal or an information session about the neuroscience behind reading comprehension by a Middle School Teacher. 	
5. Treasurer Report	Franco Civitarese (Treasurer)
1. Financial Report	
6. Chair Report	Ketan Lakhani (Chair)
Open Positions: <ol style="list-style-type: none"> 1. Community Services Coordinator 2. Kindergarten Representative and ECS Special Snack Coordinator 3. Advocacy Committee Chair and Members 4. Heritage Celebration Committee Chair and Members 	
ASC Meeting Update <ol style="list-style-type: none"> 1. 25th Anniversary Update 2. Board Report 3. Food Drive 	
7. Principal Educator Report	Shawna Drummond (Principal Educator)
1.	
8. Teacher Representative Report	Shawna Drummond (Teacher Representative)
1.	
9. Parental Partnership Report	Haniya Nadeem (Parental Partnership Coordinator)
1.	
10. Health and Wellness Report	Mirabel Berrade (Health and Wellness / Fun Lunch Coordinator)
1.	
11. Community Services Coordinator Report	Ketan Lakhani (Chair)
1. Position Vacancy	

- ☐ Promotes and organizes events through council to help build community, commitment, culture and spirit of cooperation amongst our internal and external FFCA community.
- ☐ Partners with campus teachers and administration on identifying and supporting community events.

12. Fun Lunch Coordinator Report	Mirabel Berrade (Fun Lunch / Health and Wellness Coordinator)
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1. Monthly hot lunches and wellness/fresh fruit Fridays

13. Kindergarten Representative and ECS Special Snack Coordinator Report	Vacant
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1. **Position Vacancy**

- ☐ Highlight and address issues common to Kindergarten and new families to FFCA
- ☐ Suggest Special Items for meeting agenda or seminars that may be useful to new families to FFCA
- ☐ researching healthy snack options.
- ☐ sending home snack notices every month, collecting money, and buying the snack.
- ☐ distribute the snack to the class.
- ☐ You must have a child in kindergarten to be in this position.

14. Fundraising Coordinator Report	Laurae Spindler (Fundraising Coordinator)
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1. **Determine first fund raiser for the year.**
 - Davison apple Orchard fundraiser? Timing?
 - Order deadline is Oct 5 and delivery is Oct 15.
2. **Sweater fundraiser -**
 - Confirm the dates we want to run.

15. Advocacy Committee Report	Vacant
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1. **Position Vacancy**

The Chair will be a member of Council and will lead Advocacy initiatives as outlined in the attached Advocacy Committee Terms of Reference. Other members of the committee do not have to be members of Council but are welcome to be.

16. Heritage Celebration Committee Report	Vacant
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1. **Position Vacancy**

The Chair will be a member of Council and will lead Heritage Celebration initiatives as outlined in the attached Heritage Celebration Committee Terms of Reference. Other members of the committee do not have to be members of Council but are welcome to be.

17. Communication Coordinator Report	Marina Lakhani (Communication Coordinator)
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1. 25th Anniversary Celebration Communications Update

18. Other Items	Ketan Lakhani (Chair)
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1. Review of Action Items
 1. Standing Items
 1. Distribute and post agenda a minimum of five (5) days prior to the council meeting date (Bylaw 12(1)(a)(vii))
 2. Make unapproved minutes of the last meeting available within seven (7) days of the meeting (Bylaw 12(2)(a)(ii))
 2. Other Items
 1. Sign witnessed Code of Conduct Agreements (Bylaw 7)
 2. Transfer Signing Authority (Bylaw 11(1)(b))
 3. Hold first meeting of School Council no later than twenty (20) school days after the start of the school year (Bylaw 15(1)(c))
2. Goals
 1. Think of 3 big goals that we would like to accomplish this school year
3. Work Plan (see attached draft, revise as necessary)
 - Kiss and Cry tea
 - Back to school bbq, should we, can we do one? Alternatively chalk art?
 - Any other plans.
4. Teacher Discretionary funding
5. Meeting Schedule
 1. Coordinate with ASC and Board: <https://www.ffca-calgary.com/common/pages/DisplayFile.aspx?itemId=13923138>
 2. Last Year: Last Tuesday of the Month
 3. 2021/2022 meetings: In person or virtual?
6. Action Items for Next Meeting
7. Closing Comments (Open to All)

B - Previous meeting minutes for approval



School Council - Northwest Elementary, FFCA, Calgary, Alberta

Date: May 25, 2021

Time: 7:00 PM

Location: Google Meet <https://meet.google.com/hgn-qttp-jmy>

or Join by Phone: +1 587-797-9218 PIN: 914 544 475#

Mission: *Through parental partnerships, support school administration and staff in their delivery of quality education and to instill a sense of community within all FFCA campuses.*

MINUTES

1	Call To Order 7:00PM		Andrew Chu (Chair)
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1 Welcome and Introductions

1.1 Voting School Council Members

Andrew Chu -Chair

Bilal Rasool – Vice Chair

Franco Civitarese - Treasurer

Haniya Nadeem – Parental Partnership Coordinator

Laurae Spindler - Fundraiser

Nicole Segstro - Secretary

Mirabel Berrade -Fun Lunch/Health and Wellness

Megan MacDonald – Kindergarten Special Snack

1.2 Non-Voting Ex-Officio School Council Members

Shawna Drummond

Michelle Newell

Victoria Hack

1.3 Attendees

None

2 Establish Quorum

2.1 The attendance of a majority of voting members constitutes a quorum (5/9)

2	Approval of Agenda		Andrew Chu (Chair)
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1st: Andrew Chu

2nd: Laurae Spindler

Motion carried

3	Special Items		Shawna Drummand (Principal Educator)
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1.Budget

Priorities: 3 in total

- Sustainability
- Maintain staffing levels
- Provide fair and equitable salaries

Assumptions:

- No supplemental COVID funding
- No on-line classes

Realities

- Increasing cost of staffing (85% teachers are at the top of the grid, and most of support staff are at top of grid). Low attrition leads to higher cost for staffing. Cost of benefits have also gone up as staff members have families and as the staff matures
- Elimination of class size funding. \$1.4 million in funding was lost, but class sizes have remained small
- Delayed growth funding. 100% of funding for students doesn't occur until the student has been in the school in their 3rd year
- Reserves were spent
- Board reduced equipment and materials spending
- Increased class sizes
- Reduced support staff levels
- Increased instructional time at the high school

Adjustments

- Teachers instructional time will be increasing from 830 hours to 850 hours a year. Results in a 4.7 FTE reduction across FFCA. Most of these cuts will be to people who are in temporary positions or part time. Reduction in specialists will be allotted

Response to Budget

Equitable teaching expectations. Assigned time

- Teaching blocks
- Supervision
- Extracurricular

Specialist Programming

NWE impact

Home room teachers will all teach 1 more block in a week. Increasing from 41 to 42

Specialist teachers will go up to 52 blocks

Changed schedule for next year to eliminate combined phys- ed

Programming

K remains the same

1 – 4 instead of PE every day, they will get it 4 days out of 5. 1 extra block will be a daily activity or wellness block

Retain 2 art and 2 music classes

NWE support staff will remain the same

- ESL
- EA
- Library
- YDC Support
- Recess Supervisors
- AA and Secretary

Middle school will phase out Spanish for grades 5 and 6. Students can take it again in 7,8,9 and into High School. Students in grade 5 this year will have Spanish for grade 6.

NWE – Margaret Arden will come back in a .6 role and will team teach with Michelle Newell.

4 Secretary Report

Nicole Segstro (Secretary)

- 1 Minutes of the April 27, 2021 Meeting (see attached) - Motion to Approve – Nicole
2nd: Mirabel

Motion Carried

5 Treasurer Report

Franco Civitarese (Treasurer)

1. Financial Statement

- In First Calgary Financial account **\$ 2,087.48**
- In Lee Nickel Account **\$2,785.13**
- Waiting in e-transfer from magic show funds. Total amount raised was **\$972.39**
- Punam is owed some money for the Kahoot monthly subscription
- Franco will follow up with Lee Nickel regarding payment for the 12 days of giving. The cost may have inadvertently been pulled from the discretionary fund.

- 1 The FFCA Charter School Society Board (FFCA)
 - 1.1 Policies Under Review
 - 1.1 **Policy 08 Charter Board Committees and Representatives - FOR SECOND READING:** <https://www.ffca-calgary.com/common/pages/DisplayFile.aspx?itemId=16105584>
 - 1.2 Update from meeting held April 14th, 6:30PM
- 2 Annual General Meeting
 - 2.1 Report to be submitted to parents and the Board (attached)
- 3 Notes to the New Council (attached)
 - Please provide any notes for the new council members coming into new roles for 2021/2022

7 Advocacy Committee Report

Bilal Rasool (Advocacy Committee Chair / Vice-Chair)

1. Motion to amend Terms of Reference (attached)
 Advocacy Committee: Andrew Chu moves to amend the terms or reference to keep the advocacy group up and running to keep an eye on the amendments that occur and to add a 6th bullet to the mandate. See motion below.
 2nd: Nicole

The framework is well received. Thought that there might need to be more people involved. Likely need to get a few parents to assist and spearhead this work.

Amendment: Bilal Rasool motions to consider and undertake other activities as necessary for the advocacy of the FFCA NWE community

2nd: Andrew Chu

Motion Carried

8 Teacher Representative Report

Victoria Hack (Teacher Representative)

Huge thank you on behalf of the entire staff for Teacher Appreciation that was done this year. It was greatly appreciated, especially lunch and the video!

9 Principal Educator Report

Shawna Drummond (Principal Educator)

- Thank you on behalf of all the teachers. Staff was overwhelmed with feelings of appreciation. It was much needed in light of the move back to online learning. The food was delicious.
- The foodbank had to bring more boxes, despite an over-estimation on the original boxes. Kudos to parents for helping our community. It was wonderful to see the generosity of our NWE Community.
- Every year teachers complete professional growth plans. Shawna expressed her amazement at how dedicated the teachers have remained in wanting to hone their craft, even during this year of change. They continue to strive to meet the needs of our students.
- Administrators due the same thing. They meet with Kurtis and Roger and Central Office Staff. Shawna got to participate in other campus professional growth meetings for support staff. The collaboration amongst campuses makes FFCA unique.
- The past two weeks learning from home went relatively well. Kudos to the parents, teachers and students for pivoting once again. After sitting in the building alone for two weeks, it was nice to have the building full of kids again was wonderful.

- Thank you to Society who purchased chrome books for grade 3's this year. Every single one was leant out to help the kids with on-line learning. Every single chrome book was returned, which is amazing.

10 Health and Wellness / Fun Lunch Coordinator Report

Mirabel Berrade (Health and Wellness Coordinator /
Fun Lunch Coordinator)

1. Kernels Popcorn

- We have confirmation from kernels that they need 2 weeks' notice to fulfill an order
- Cost is \$1.35 a bag. 8 different flavors to choose from. If everyone signs up online, Kernels looks after the order.
- If we allow for different flavors to be ordered, we need to get volunteers to divide bags up amongst class lists
- We do not have a date for Storybook theatre yet. Will be selected May 26th. One code allows the teacher to watch it within 24 hours. On line teachers would stream it out to the students
- Recommended that we just order plain popcorn to keep it easy and ensure everyone gets a bag

Mirabel puts forward a motion to spend \$405 to purchase a bag of buttered popcorn for each student and each staff member

2nd: Nicole Segstro

Motion carried

11 Kindergarten Representative and ECS Special Snack Coordinator Report

Megan MacDonald (Kindergarten Representative)

- Magic show was perfect for the Kindergarteners
- With return to online learning, additional on line meet ups probably not something the students or parents were hoping for

12 Fundraising Coordinator Report

Laurae Spindler (Fundraising Coordinator)

- 1 Magic Show
- 2 Spell-a-thon
- 3 Davidson Orchard has reached out already
 - October 15th would be our delivery date We must respond with intent to run this by June 15th
 - Order for would be sent in July or august for September distribution
 - Cost has gone up a bit (\$2.00 - \$5.00) box which will cut into the profit a bit

Laurae motions we move ahead with the Davidson orchard fundraiser for the fall for an October 15th delivery date, recommending the selling price is increased by \$3.00 per box to offset the increased price

2nd: Megan

Motion carried

13 Community Services Coordinator Report

Andrew Chu (Chair)

- 1 Kahoot! (Nicole/Punam)
Nicole will host the last Kahoot for grade 4's May 27th

14 Parental Partnership Coordinator Report

Haniya Nadeem (Parental Partnership Coordinator)

- 1 Parent Partnership Hours
 - Strange year due to COVID 219 families at campus, 17 have volunteered
 - families have contributed 20+ hours

- Mirabel suggests that we offer a no homework certificate for all parents for helping their kids with online learning. Victoria will bring it up in the next staff meeting. They have to log in to log some hours to get it

15 Communication Coordinator Report	Punam Vyas (Communication Coordinator)
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- Thank you from Punam for the experience of sitting on council, although she won't be returning

16 The Association of School Councils Report	Andrew Chu or Bilal Rasool (ASC Members)
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1.1 Report from Meeting on May 3rd, 2021

1.1 25th Anniversary Committee Update

- Concerns that committee has perhaps underestimated how many people will want to attend (budgeted for 1000 attendees)
- Deposit should have been put down for the venue

1.2 Other Council Updates

- Most councils are wrapping up already. We are the last to have the AGM on May 31
- Andrew will send Laurae fundraising info from the other councils

1.3 Next ASC Meeting Date: June 7th, 2021 6:30PM

1

17 Other Items	Andrew Chu (Chair)
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2 Review of Action Items (see attached)

3 Review Goals

3.1 20 Hours / Family of Parent Partnership by End of School Year

3.2 Incorporate Online and In-Class Students in All Events

3.3 Support Teachers from a Distance

4 Work Plan (see attached revised plan)

5 Action Items for Next Meeting

6 Closing Comments

Meeting adjourned 20:30?

C - Work plan 2021/2022

School Council – NWE Draft Work Plan (2021-2022)

Terminology:

NWE YYYY-MM-DD: Minutes of School Council – NWE on specified date

ASC YYYY-MM-DD: Minutes of the Association of School Councils on specified date

Bylaw: [BYLAWS of Foundations for the Future Charter Academy \(FFCA\) School Councils](#)

AR 94/2019: [Education Act School Councils Regulation \(Alberta Regulation 94/2019\)](#)

ASCA YYYY-MM-DD: Minutes of Alberta School Councils' Association on specified date

FFCA YYYY-MM-DD: Minutes of The FFCA Charter School Society on specified date

Colour Codes: ■ Date of Review, ■ Done, ■ Needs Attention, ■ Needs Immediate Attention

Date	Work Item	Reference
Aug 31	School Council – NWE Meeting	
Aug 25 Aug 26	Kiss and Cry Tea (Not taking place due to restrictions)	
Sep	Welcome Back Breakfast	
Sep 13	ASC Meeting	
Sep	Welcome Back Bash	
Sep 28	School Council – NWE Meeting	
Sep 30	Community Fund Payment	Bylaw 12(2)(b)(vi)
Sep 30	Report to Board	AR 94/2019 14(1)
Oct	ASC Meeting	
Oct	Davison Orchards Apple Pick-Up	
Oct	ASCA Regular General Meeting	
Oct	Halloween Dance	
Oct 26	School Council – NWE Meeting	
Oct 31	Opt-In Fundraiser	
Nov 30	Submit any Bylaw Updates to ASC	Bylaw 17
Nov	ASC Meeting	
Nov	Review Annual Education Results Report (AERR)	AR 94/2019 12(1)(c)
Nov 23	School Council – NWE Meeting	
Dec	Seniors Secret Service	
Dec	FFCA Annual General Meeting / Board Elections / Bylaw Update	
Dec 14	School Council – NWE Meeting	
Dec	Winter “Jams”	
Jan	ASC Meeting	

Jan	ASCA Proposed Advocacy Resolutions	
Dec	December Miles Streak Challenge	
Jan 25	School Council – NWE Meeting	
Feb	ASC Meeting	
Feb 22	School Council – NWE Meeting	
Mar	ASC Meeting	
Mar	Movie Night	
Mar 15	School Council – NWE Meeting	
Apr	ASC Meeting	
Apr	Kindergarten Orientation preparation (New)	
Apr	ASCA Annual General Meeting	
Apr	Review FFCA Budget	AR 94/2019 12(1)(d)
Apr 26	School Council – NWE Meeting	
May	ASC Meeting	
May 31	School Council – NWE Meeting	
May	School Council – NWE Annual General Meeting	Bylaw 15(2)
Jun	ASC Annual General Meeting	

D - Annual Report from Chair 2020-2021

2020/2021 Annual Report

This was an exceptional year due to the 2020 COVID-19 Response, which started with CMOH Order 01-2020 issued on March 16, 2020 under the Public Health Act, that is still ongoing and evolving as of the date of this report.

The 2020 School Council – Northwest Elementary Campus Annual General Meeting was held virtually on June 24, 2020. Eight out of ten open positions were filled at the meeting leaving the Community Service Coordinator and ECS Special Snack Coordinator positions unfilled.

The first meeting of the 2020/2021 Council was held on August 27th, 2020, during Staff Organizational Days just before Orientations and the Soft School Start of the modified School Calendar. Six of Eight Council members were new to this Council, including the Chair and Vice-Chair. This was the first meeting of Council since February 6th, 2020 and the meeting served as both an orientation for new members and a planning session for what Council should undertake during the exceptional circumstances that were expected to continue indefinitely. Most activities from previous years could not be undertaken in the same form as before (or at all) due to public health orders. There was also an exceptionally large turnout of community members at the first meeting due to the rapidly changing back-to-school scenarios. A survey was commissioned to address issues raised at the meeting and to see what our community wanted to see Council try to do for the rest of the year.

Thankfully, a volunteer stepped up to fill the ECS Special Snack Coordinator position for which we renamed to the “Kindergarten Representative and ECS Special Snack Coordinator” to try to gain a better understanding of the needs of our Kindergarten families.

The Community Service Coordinator position remained vacant the entire term but thankfully many of our Council members stepped up to fill the various roles of this position.

GOALS

The following goals were eventually settled upon:

1. 20 Hours / Family of Parent Partnership by End of School Year
2. Incorporate Online and In-Class Students in All Events
3. Support Teachers from a Distance

EVENTS

Kiss and Cry (and Bring your Own) Tea

An attempt was made to welcome and support Kindergarten parents with a “Kiss and Cry (and Bring your Own) Tea” on September 2nd and 3rd but unfortunately was not very successful due to various last minute factors. Kindergarten parents did not really get a chance to meet until the “Kindergarten Hot Chocolate and Stuffy Meet and Greet” event on March 18, 2021.

Welcome Back Chalk Art

Instead of a Welcome Back BBQ, a chalk artist was commissioned to chalk up our courtyard on September 9th with our Character Virtues as the theme. The art lasted for weeks:



Monster Mash-Up

Instead of a Halloween Dance, we rented some speakers and blasted some classic Halloween tunes on October 23rd at each class's recess for the students and staff to dance to. We invited online students to submit photos/videos in their Halloween outfits and staff created a Mash-Up video of both online and recess students for all students to see their fellow students.



FFCA Northwest @ffca_nwe · Oct 27, 2020

...

Thanks to our amazing School Council for throwing a "Monster Mash!" The students had a blast dancing to classic Halloween tunes outside during their recesses! #ffcaworks



Seniors Secret Service and "Operation Chimney Drop"

The community pitched in to spread some holiday cheer to seniors by sending cards and donations through the Seniors Secret Service organization. Staff Elves and Parent Santas gathered and delivered presents to seniors Secret Service on December 5th to be quarantined and distributed in time for the holidays. A note of thanks was received from one of the senior's children and is attached in the correspondence section.

Winter Jams

Due to the popularity of the Monster Mash-Up, we put on an encore performance on December 18th, the last day of school before the Winter break.

December Miles Streak Challenge

NWE challenged families to get outdoors and stay active during the winter break. The challenge was taken up by many families and a little friendly competition may be added next year to get NWE moving!

Kindergarten Hot Chocolate and Stuffy Meet and Greet

All Kindergarten families were sent a Cocoa “Bomb” to make their own hot chocolate and bring it to an online meet and greet on March 18th. It was extremely well attended and almost every Kindergarten family made it out!

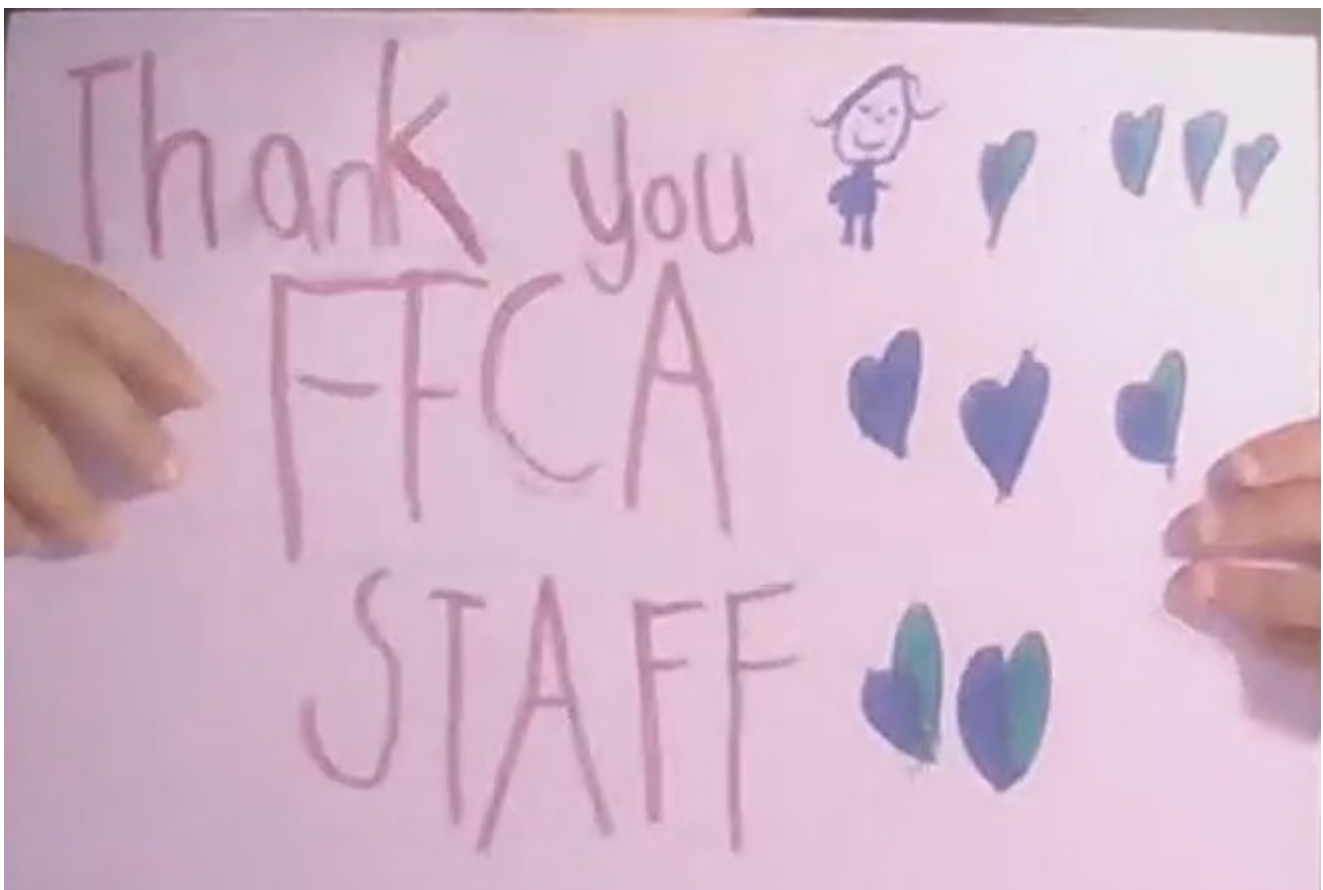
Kahoot Nights

Four Kahoot trivia nights were hosted for each of the grade levels and provided an opportunity for Grade level families to connect:

- Grade 1 – April 15
- Grade 2 – April 29
- Grade 3 – May 13
- Grade 4 – May 27

Staff Appreciation

Community members came together to create a Staff Appreciation video to accompany some meals and drinks that were presented to staff on May 4th.



Magic Show

Families gathered around their digital windows into the world to watch a live magic show streamed into the comfort of their own home on May 19th.

A vibrant poster for a virtual magic show. At the top, three cartoon magicians in blue suits and red ties are performing. One holds a top hat, another a wand, and the third a magic ball. A small boy in a blue suit and yellow hat stands in front of them. To the right, a black sign with white text reads "CHRISTOPHER COOL! LIGHTS, CAMERA, MAGIC". Below the sign, the text "VIRTUAL FAMILY MAGIC SHOW" is written in a stylized, colorful font. The background is a bright yellow with large, faint stars. Below the illustration, the text "Fundraising Event For FFCA Northwest Elementary" is written in a black, sans-serif font. Below that, the text "HAVE FUN WITH YOUR FAMILY AT HOME WHILE RAISING MONEY FOR YOUR SCHOOL!" is written in a large, bold, black, sans-serif font. At the bottom, the text "WEDNESDAY, MAY 19, 2021" and "6:00 P.M. MST" is written in a white, sans-serif font.

Fundraising Event For FFCA Northwest Elementary

**HAVE FUN WITH YOUR FAMILY AT HOME
WHILE RAISING MONEY FOR YOUR SCHOOL!**

**WEDNESDAY, MAY 19, 2021
6:00 P.M. MST**

FUNDRAISERS

Davison Orchards Apples

Bringing back what has been an annual tradition at NWE, we were able to bring in apples from Davison Orchards on October 16th. The fundraiser raised \$1470.00 from a sales total of \$5175.00.



**Davison Orchards
Apple Fundraiser**

Opt-In Fundraiser

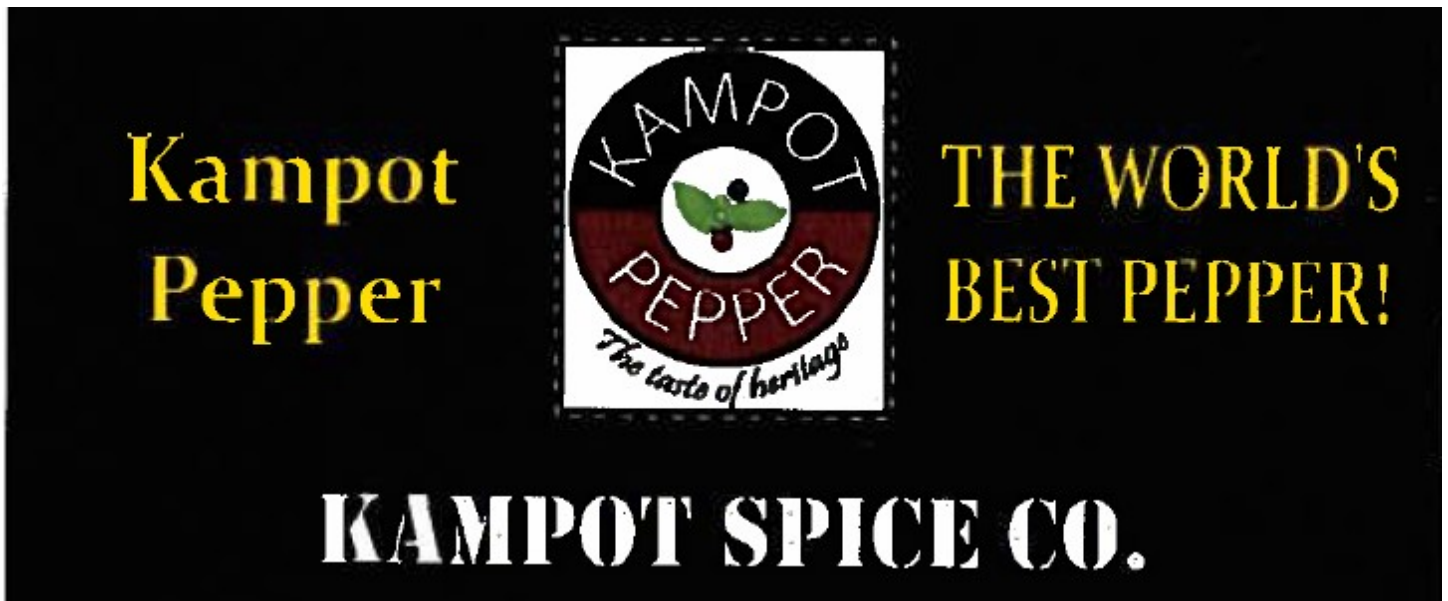
The Opt-In option was available until October 31st and raised \$850.00.

OPT IN

Fundraising Option at FFCA NWE

Kampot Pepper

New to NWE was a Kampot Pepper fundraiser that closed on December 11th just in time for holiday gift-giving. \$260.00 was raised from a total of \$649 of pepper sold.



Mask Fundraiser

Council partnered with Pause and Breathe for a mask fundraiser in March and raised \$81.

Magic Show

Both an event and a fundraiser, Council partnered with Christopher Cool to put on a Virtual Magic Show on May 19th and raised \$972.

Spell-a-Thon

The last fundraiser of the year was a Spell-a-Thon that was delayed by the transition of in-class to online learning in May and occurred on May 28th. The total raised was not available at the time of this report.

NON-EVENT EXPEDITURES

The Association of FFCA School Council (ASC) Contributions

Every year, Council provides funding to ASC so that the Councils of all of FFCA's campuses can meet, exchange ideas, and work on school-wide initiatives. This year, ASC has been planning FFCA's 25th Anniversary Event to be held at Heritage Park on Sunday June 4th, 2022 and have been working together, along with other charter and non-charter School Councils around the province in an Advocacy initiative to educate the public about charter schools and the Alberta Education System. ASC also ran a school wide Food Bank Drive in April. This year, Council contributed \$1,150 to ASC. ASC has also decided to pay for the membership fees of all FFCA School Councils to be a part of The Alberta School Councils' Association (ASCA), an organization that states that "We represent parents on school council to engage with Alberta's Education Ministry."

Teacher Discretionary Fund

Due to missing out on fundraising in the last half of the 2019/2020 school year, Council was only able to provide \$1250 to teachers to use at their discretion for things like Scholastics/Scholars Choice books, prize boxes, items for science and math projects, stickers, pencils, etc.

Lockdown Kits

Council provided funding so that each classroom, the gym, and the library to have lockdown kits (16 total) that include a pail, privacy curtain, toilet paper, dixie cups, water, flashlight, tissue boxes, and snacks.

12 Days of Giving

\$100 was given to the Grade 4s for wrapping paper, pencils, erasers and stickers for 12 days of gift giving to students in other grades.

Holiday Gifts

Gift baskets were dropped off at the campus to spread a little holiday cheer.

COMMITTEES

Bylaw Update Committee

Meetings by electronic means were not explicitly allowed by our School Council Bylaws so a Bylaw Update Committee was struck to investigate amending the Bylaws to accommodate such meetings. The Committee submitted the proposed amendments to Council at the September 29th Council meeting to be approved to be submitted to ASC on October 5th to be considered by parents at the December 9th FFCA Annual General Meeting where they were passed.

Advocacy Committee

ASCA postponed debate of a number of Proposed Advocacy Resolutions from their April Annual General Meeting to a Regular General Meeting that was held on October 17th. Among those resolutions was a proposal to define “Public Education” as exclusionary of Charter Schools and to advocate to the Ministry to dissolve Charter Schools. The Advocacy Committee was struck to evaluate the proposed resolutions and to propose any new resolutions to be considered at the following AGM. The Committee sent a Delegate to debate and vote on the resolutions. Unfortunately, the following three resolutions were passed at the meeting and became ASCA Policy:

P20-04A – Carried Minister of Education Definition of Public Education

We request that the Minister of Education define public education as the public, francophone, and separate school systems.

P20-04B – Carried ASCA Definition of Public Education

We request that ASCA define public education as the public, francophone, and separate school systems and use this definition when interpreting existing and new resolution statements such as “all schools” and “school boards”.

P20-04C – Carried Integration and oversight of Charter Schools

We request that the Minister of Education integrate charter schools into the public education systems making them accountable to locally elected trustees and school boards and ensuring access to all students.

The Committee worked with the ASC Advocacy Committee which worked with individuals all over the province on five Proposed Advocacy Resolutions to be debated at the April 25th, 2021 ASCA AGM. Our Council sponsored one of them:

P21-09 AMENDED THEN DEFEATED Equal Opportunity of Access to All Public Schools

We request that the Ministry of Education and all applicable cross Ministries ensure that ALL public, separate, francophone, and charter school authorities have the facilities and resources available to be accessible to all children on an equal opportunity basis, so as to eliminate waitlists and lotteries.

We further request that the Ministry of Education ensures that all school authorities provide the parents and students that register with their schools relevant information about other schools available to them, regardless of whether the school is a public, separate, francophone, or charter.

We further request that the Ministry of Education creates a website where parents and students can enter a postal code or address to obtain a list of all school options available to them.

We further request that the Ministry of Education publishes the SES Index and Gap Score Reports for all schools so that parents can be provided with the relevant information about the measure of the actual “value-added” of schools available to them.

We further request that the Ministry of Education publishes the postal codes of all students that attend each school on its Open Data portal in order for the public to be able to analyze the student demographics of each school.

Heritage Celebration Committee

A new committee struck at the March 23rd meeting and is currently searching for members to:

1. Survey the parents to identify celebratory events pertaining to heritage that members of our community celebrate and maintain a calendar of all celebratory events identified
2. Choose celebratory events to highlight on the Heritage casual day
3. Work with the Community Services Coordinator, community members, and organisations to create a celebration activity or event on the Heritage day casual day

FINANCIALS

Foundations for the Future NWE School Council

2020-2021 School Year

August 1, 2020 to July 31, 2021

Note: This is at May 27, 2021 for the purpose of the AGM

Opening balance August 1, 2020

Bank	\$	3,844
School general account	\$	2,627
Total opening balance	\$	6,471

	Revenue	Expenses	Net
Apple fundraiser	\$ 5,175	\$ 3,705	\$ 1,470
Kamkot pepper fundraiser	\$ 649	\$ 389	\$ 260
Mask fundraiser	\$ 81	\$ -	\$ 81
Opt-in donations	\$ 850	\$ -	\$ 850
Magic show fundraiser	\$ 972	\$ -	\$ 972
Bank fees	\$ -	\$ 10	\$ (10)
Alberta School Councils fee/community fund	\$ -	\$ 1,150	\$ (1,150)
Discretionary (teachers)	\$ -	\$ 1,250	\$ (1,250)
ASCA AGM non-voting delegate registration	\$ -	\$ 25	\$ (25)
Chalk art	\$ -	\$ 525	\$ (525)
Staff appreciation video	\$ -	\$ 30	\$ (30)
Staff appreciation lunch and giftcards	\$ -	\$ 473	\$ (473)
Chocolate bombs for staff (Christmas)	\$ -	\$ 69	\$ (69)
Costco gift baskets	\$ -	\$ 224	\$ (224)
School dance	\$ -	\$ 107	\$ (107)
Lock down kits	\$ -	\$ 397	\$ (397)
Total	\$ 7,727	\$ 8,353	\$ (626)

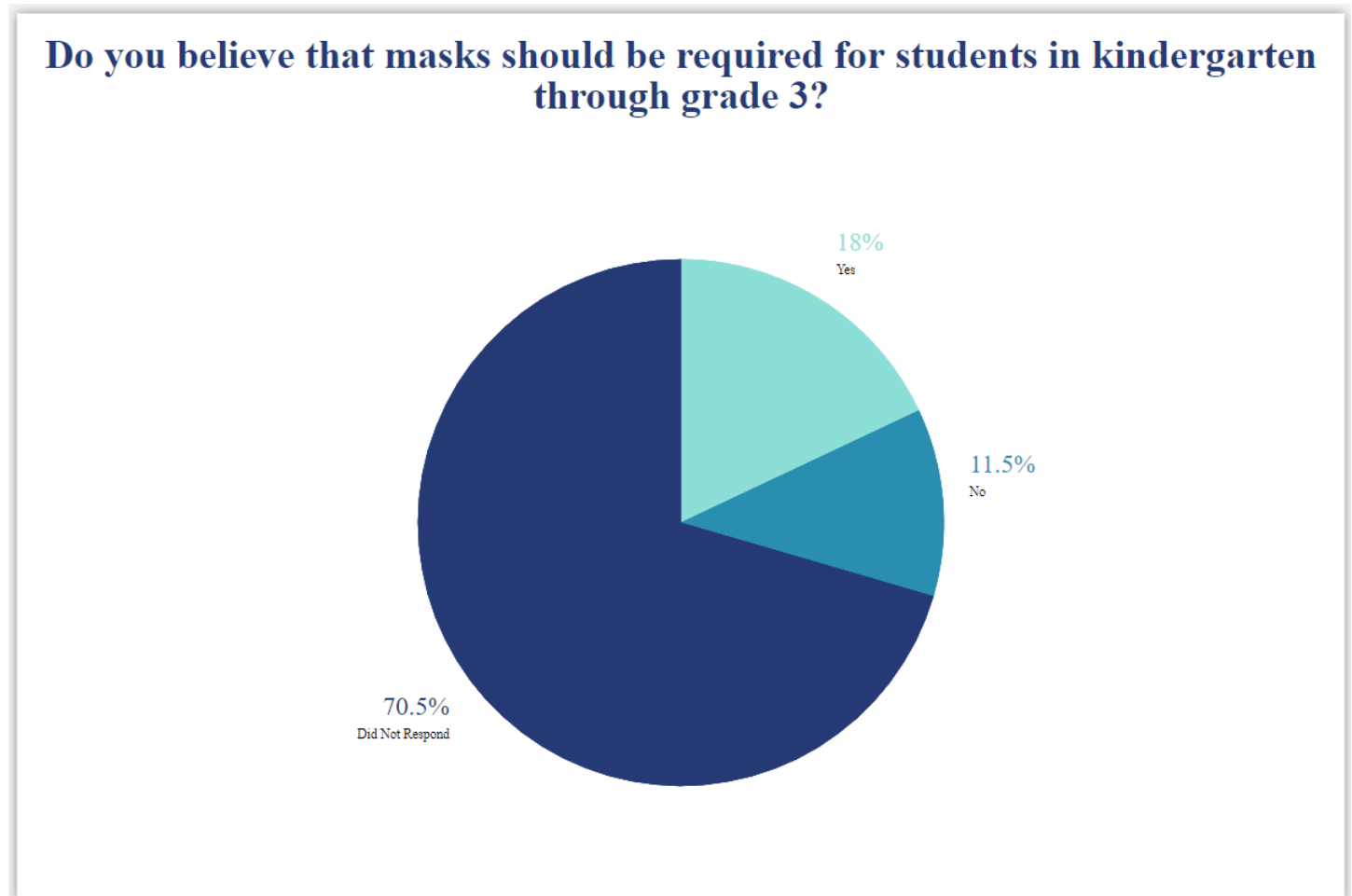
Closing balance \$ 5,845

Bank	\$ 2,087
School general account	\$ 3,758
Total	<u>\$ 5,845</u>

ADVISORY ROLE

K-3 Masking

A survey was sent out on September 1st to inform Council and the Board about our Community's opinion about masking in K-3. The results were as follows:



Annual Education Results Report (AERR) and 3-Year Education Plan (3YEP)

Principal Drummond presented the AERR at the November 24th Council meeting.

Draft Curriculum

Principal Drummond discussed FFCA's intentions to pilot parts of the draft curriculum at the April 27th Council meeting.

Budget

Principal Drummond presented the Budget at the May 25th Council meeting.

Policies

The following Board policies were placed on meeting agendas throughout the year for Community Review:

- Policy 14 Uniforms
- Policy 19 Welcoming, Caring, Respectful, Safe and Inclusive Learning and Working Environments
- Policy 15 Managed Growth
- Policy 7 Board Operations
- Policy 8 Charter Board Committees and Representatives

Principal Performance Focus Group

Deputy Superintendent / Chief Operating Officer Leinweber led a focus group to solicit Council's feedback about Principal Drummond's first year as Principal Educator at the March 23rd Council meeting. The Alberta Leadership Quality Standard and FFCA Distinctive Leadership Competencies Administrative Procedures were considered.

PARENT PARTNERSHIP

All classes had room parents. Council was added as a moderator on the FFCA NWE Facebook group to ensure continuity of that group as a forum for parents.

The table below shows a summary of parental volunteer hours.

FFCA - NWE Campus

2021 Family Volunteer Hour Report as of May 25 2021 2:40PM

Total # Families at Campus	219	<p>There are 219 primary families in the database for this campus</p> <p>Of these families there is an additional 0 that are secondary</p> <p>The resulting number of total families is 219</p> <p>You should note that the total number of families shown on this report may disagree by 0 with the total number of families shown to exist within a school on other reports because of secondary family listings</p>
Total # Families Who Have Volunteered		
20+ hours	5	
15-19 hours	0	
10-14 hours	1	
5-9 hours	2	
1-4 hours	9	
0 hours	202	

As we all know that this year has been quite an unusual year truly limiting the ability for parents to volunteer. That being said, the Council and Staff have decided as a nice note of appreciation to parents we will give all the children in FFCA NWE campus a no homework night on June 17th. This is to thank the parents for all they have done *behind the scenes* to support the FFCA NWE Staff i.e. helping with online schooling, attending online school social events, reading during family literacy week and so on definitely counts towards parental volunteer hours.

CORRESPONDENCE

Finally, attached to the end of this report are 2 pieces of notable correspondence received by NWE:

1. A letter from the Premier and Minister of Education in response to thank you letters written by students in 3A for the government provided masks.
2. A letter from the son of a senior that received Christmas cards as part of the Seniors Secret Service initiative.

**Thank you for the opportunity to serve the NWE community this year,
Your 2020/2021 School Council**

Andrew Chu, Chair

Bilal Rasool – Vice Chair

Nicole Segstro – Secretary

Franco Civitarese – Treasurer

Punam Vyas – Communication Coordinator

Mirabel Berrade - Hot Lunch and Wellness Coordinator

Haniya Nadeem - Parental Partnership Coordinator

Laurae Spindler - Fundraising Coordinator

Megan MacDonald – Kindergarten Representative and ECS Special Snack Coordinators

Shawna Drummond – Principal Educator

Victoria Hack – Teacher Representative



Premier of Alberta

Office of the Premier, 307 Legislature Building, Edmonton, Alberta T5K 2B6 Canada

September 30, 2020

Ms. Dawn Ackroyd
Grade 3 Teacher
Foundations for the Future Charter Academy
NWE Campus
719 44 Avenue NW
Calgary AB T2K 0J5

Dear Ms. Ackroyd and Grade Three Students,

Thank you for your cards and beautiful drawings. It is always nice to hear from young people, and we are touched that you would take the time to tell us how much you appreciate the face masks we distributed to schools in September.

We enjoyed your messages of thanks, but you should know that you have done your part too! You have all made sacrifices, spending time away from your grandparents, aunts, uncles, cousins and friends; and giving up visits to parks, pools and museums, and playing your favourite sports. You have made these very important efforts for the good of all Albertans, and you did so with the incredible help and support of your teachers and families. Together, you have made the best of a situation unlike any we have ever faced.

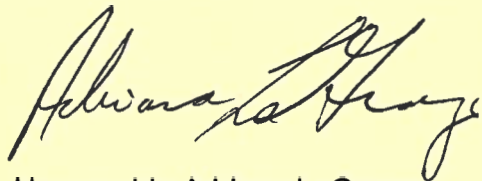
As you head into your second month of classes, we want you to know that the Alberta government is doing everything it can to keep students safe. Masks play a very important role in limiting the spread of COVID-19 in our schools, and that's why we provided two reusable masks for every student and staff member. That's a total of 1.6 million masks! We also made sure that schools have plenty of hand sanitizer, which is another way you can protect yourselves from the virus. We hope you are using it regularly.

Thank you again for writing. We are glad you are following Alberta's COVID-19 guidelines to stay healthy and safe. Best wishes for an enjoyable school year.

Sincerely,


Honourable Jason Kenney
Premier of Alberta

*P.S. Thank-you so much!
You made my day!*


Honourable Adriana LaGrange
Minister of Education

*P.S. Your thoughtfulness
is greatly appreciated!!
Be Safe!*

December 31, 2020

FFAC Northwest Elementary

Dear Mr. Lowther: I am writing to express my sincere appreciation to your school and students for the Christmas cards my mom received while a patient at South Health Campus. A special thank you to Harper and Owen and to the staff who worked with the students.

My mom is 89 years old and recently survived Covid. She was in isolation for 5 weeks waiting for a placement in an assisted living facility. That happened December 29. The arrival of the cards was such a boost of joy for my mom. As I wasn't allowed to visit my mom, I'm not sure if the cards came with a few other gifts she received. If they did, thank you for those as well. I hope you will let the students and staff know the joy their efforts provided.

As a former teacher/principal I know these "extra" efforts take vision, effort, and extra time. Thank you to your admin team and staff for teaching the students much more than the curriculum. You are essential workers during these trying times.

Happy New Year!

A handwritten signature in black ink, appearing to read 'L Albrecht', with a long horizontal flourish extending to the right.

Larry Albrecht