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## AGENDA

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The Parent Council holds a minimum of 7 meetings per fiscal year. The schedule may be altered at the discretion of the Chairperson; The Chairperson calls the meetings. The Chairperson also calls a meeting if any (2) Parent Council Members make a request in writing and state the business for the meeting. Meeting schedules will be decided at the preceding (last) meeting by the Parent Council Members in attendance. Notice will be given in the way of mailed or delivered reports. It is the responsibility of the Parent Council Member to confirm their attendance at least a day before the meeting date, or the day of. Confirmation of attendance is to be emailed to the Chairperson;

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1. Call To Order Andrew Chu (Chairperson)

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1. Establish Quorum

1. A simple majority of the Current Parent Council Members present at any Parent Council meeting is a quorum (3/4)

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2. Approval of Agenda Andrew Chu (Chairperson)

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1. Motion to Approve

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3. Approval of Minutes Nicole Segstro (Secretary)

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1. Minutes of the April 7, 2022 Meeting (see attached) - Motion to Approve

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4. Treasurer Report Haniya Nadeem (Treasurer)

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1. Financial Statement

2. AGLC Login and Raffle License

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5. Chairperson Report Andrew Chu (Chairperson)

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1. Casino Date: Q4 2022 (no further updates)

2. Casino Advisor

3. AGM Raffle

1. [Raffle License and Financial Reporting Requirements: Raffles \\$20,000 and less financial reporting FAQ | AGLC](#)

2. Motion to set ticket prices at 1 for \$5, 3 for \$10, 10 for \$20, 30 for \$50, 75 for \$100

3. Motion to use Rafflebox for the raffle ([Rafflebox - Manage your online raffles & 50/50 fundraisers!](#))

4. Motion to set the date of the AGM to May 31<sup>st</sup> immediately after the School Council – NWE AGM (AGM Draft Agenda (see attached)).

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6. Principal Educator Report Shawna Drummond (Principal Educator)

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1. Reflex Math Renewal (postponed from last meeting)

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7. Volunteer Coordinator Report Laurae Spindler/Nicole Segstro (Volunteer Coordinator)

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## MINUTES

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The Parent Council holds a minimum of 7 meetings per fiscal year. The schedule may be altered at the discretion of the Chairperson; The Chairperson calls the meetings. The Chairperson also calls a meeting if any (2) Parent Council Members make a request in writing and state the business for the meeting. Meeting schedules will be decided at the preceding (last) meeting by the Parent Council Members in attendance. Notice will be given in the way of mailed or delivered reports. It is the responsibility of the Parent Council Member to confirm their attendance at least a day before the meeting date, or the day of. Confirmation of attendance is to be emailed to the Chairperson;

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**1. Call To Order 6:01**

Andrew Chu (Chairperson)

Shawna Drummond, Andrew Chu, Nicole Segstro, Haniya Nadeem

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1. Establish Quorum

1. A simple majority of the Current Parent Council Members present at any Parent Council meeting is a quorum (3/4)
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**2. Approval of Agenda**

Andrew Chu (Chairperson)

1. Motion to Approve

2<sup>nd</sup>: Haniya

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**3. Approval of Minutes**

Nicole Segstro (Secretary)

1. Minutes of the February 8, 2022 Meeting (see attached) - Motion to Approve

2<sup>nd</sup>: Andrew

**Motion carried**

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**4. Treasurer Report**

Clay for kids outstanding but invoice is pending

- Shawna is sending clay for kids invoice to Haniya
  - Valedictorian fee has cleared
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Haniya Nadeem (Treasurer)

1. AGLC is not enforcing the retention policy due to the Pandemic so we can now spend the funds as required past the Feb 28th, 2022 date.
2. Financial Statement

FOUNDATIONS FOR THE FUTURE NW CAMPUS SOCIETY		
Financial Statements		
For the year ending March 31st, 2022		
<b>Assets</b>		
Cash - Bank Account	7,135.85	
Total Assets		7,135.85
<b>Liabilities</b>		
Accounts Payable	-	
Commitments	1,050.00	
Total Liabilities		1,050.00
<b>Income</b>		
Fundraising - Casino (F-2021)	-	
Total Income		-
<b>Disbursements</b>		
Bank Charges	(4.46)	
Fees - special performances	-	
Rent	-	
Transportation	-	
Bursaries and Scholarships	3,000.00	
Equipment - Program Related	40,743.17	
Resource Materials / Supplies	9,640.63	
Program instruction	-	
Casino event transactions	-	
Subscriptions	-	
Total Disbursements		53,379.34
		(53,379.34)
<b>Approval Statement</b>		
This financial statement has been reviewed and approved by:		
Name	Name	
President	Treasurer	
Date	Date	
I confirm that I have audited the financial statement for Foundation for the Future NW Campus Society for the period ending March 31st, 2022		

## 5. Chairperson Report

Andrew Chu (Chairperson)

1. Casino Date: Q4 2022 (no further updates)
  - Andrew is going to follow up to get a date
2. Casino Advisor
  - Other schools are taking our question about what other schools are doing for advisor to society. South Highschool is trying to start up a casino society
3. AGM Raffle
  1. [Raffle License and Financial Reporting Requirements: Raffles \\$20,000 and less financial reporting FAQ | AGLC](#)
    1. [Rafflebox - Manage your online raffles & 50/50 fundraisers!](#)  
**Action: Haniya is going to apply for the AGL login through the portal to get an account and then we can apply.** We must apply for the raffle 30 days prior to raffle, and proceeds must be reported within 60 days.
    2. Ticket Cost: TBD on April 26<sup>th</sup> after discussion with a few former council members
4. Succession Planning  
 Andrew and Haniya may stay on with Council but we will have recruiting to do

## 6. Principal Educator Report

Shawna Drummond (Principal Educator)

1. Reflex Math Renewal (see attached Renewal Notice)
2. Options are
  - \$6,362.25 for 36 months (savings \$1,122.75)
  - \$4,491.00 for 24 months (savings \$499.00)
  - \$2,495.00 for 12 months (no savings)**Decision: we will defer this decision until April or May meeting when we know the date of casino**  
**Haniya will look up Seesaw renewal date**

## 7. Volunteer Coordinator Report

Laurae Spindler/Nicole Segstro (Volunteer Coordinator)

Adjourned: 6:27



# ANNUAL GENERAL MEETING

Foundations for the Future NW Campus Society

Date: May 31, 2021

Time: Immediately Following Northwest Elementary School Council AGM

Location: Zoom <https://us06web.zoom.us/j/84907282217?pwd=QjJyMUUraXpySmdFWkiON1N5VW93dz09>

Meeting ID: 849 0728 2217 Passcode: 341658

## AGENDA

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**The Parent Council holds its Annual General Meeting no later than 8 months after the fiscal year in Calgary, Alberta. The Chairperson in consultation with the Parent Council sets the place, day and time of the meeting. Please note that the Annual General Meeting shall be the only general meeting of the society.**

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| 1. Call To Order | Andrew Chu (Chairperson) |
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| 1. Establish Quorum  |  |
| 1. Attendance by more than five percent (5%) of the Members at the Annual General Meeting. |  |
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| 2. Approval of Agenda | Andrew Chu (Chairperson) |
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| 3. Notice of Meeting | Andrew Chu (Chairperson) |
| 1. See attached      |                          |
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| 4. Approval of Minutes   | Nicole Segstro (Secretary) |
| 2. Minutes of the May 31 <sup>st</sup> , 2021 Annual General Meeting (see attached) – Approve By Unanimous Consent |                            |
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| 5. Treasurer Report    | Haniya Nadeem (Treasurer) |
| 1. Financial Statement |                           |
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| 6. Chairperson Report | Andrew Chu (Chairperson) |
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| 7. Principal Educator Report | Shawna Drummond (Principal Educator) |
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| 8. Acceptance of New Parent Council Members  | Andrew Chu (Chairperson) |
| 1. Motion to accept the new members by a show of hands, therefore not needing a ballot |                          |
| 2. Motion to accept new members in attendance according to the Parent Council by-laws  |                          |
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|---|--------------------------------------|
| 9. Nomination & Elections of Parent Council Members | Shawna Drummond (Principal Educator) |
| 1. Electing the Chairperson                         |                                      |
| 2. Electing the Members of the Parent Council;      |                                      |
| 1. Secretary  |                                      |
| 2. Treasurer  |                                      |
| 3. Volunteer Coordinator                            |                                      |
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| 10. Matters Specified in the Meeting Notice                          | TBD (Chairperson) |
| 1. Appointing the financial reviewers for the following fiscal year; |                   |
| 2. 50/50 Raffle Draw at 7:30PM                                       |                   |
| 3. Motion to adjourn   |                   |
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