



ANNUAL GENERAL MEETING

School Council - Northwest Elementary, FFCA, Calgary, Alberta

Date: May 31, 2022

Time: 6:40 PM

Location: Zoom

<https://us06web.zoom.us/j/84907282217?pwd=QjJyMUUraXpySmdFWkI0N1N5VW93dz09>

Meeting ID: 849 0728 2217 Passcode: 341658

Mission: *Through parental partnerships, support school administration and staff in their delivery of quality education and to instill a sense of community within all FFCA campuses.*

MINUTES

The AGM of each campus School Council shall be held no later than May 31st of that school year or, under extraordinary circumstances, within 21 days of the start of the next school year. Notice of the meeting shall be communicated to the campus school community at least 21 days in advance of the meeting. Election of individuals to the School Council will take place at this meeting. All parents of a campus are eligible to vote at their campus. Others in the school community are not eligible to vote.

1. Call To Order 6:45 Andrew Chu (Vice-Chair)

1. Establish Quorum

1. **Quorum shall be the lesser of 5% or 10 parents of children registered at that campus. Only parents in attendance may hold a vote;**

Andrew Chu (Chair), Haniya Nadeem (Treasurer), Nicole Segstro (Secretary), Franco Civitarese, Salina Bhimji, Louisa Lee, , Allen Yee, Jim Poirer, Fatima, Aly Bhimji, Fatima Khawaja, Amy Vetter, Lin, Laurae Spindler, David Braund, Yip, Heather Hadden, Andy Yip, Mutahira

2. Approval of Agenda Andrew Chu (Vice-Chair)

1. Explanation of Meeting Procedures

1. Q&A

2. Approval of Agenda by Unanimous Consent unless additional items are requested by anyone present

3. Special Items Andrew Chu (Vice-Chair)

4. Secretary Report Nicole Segstro (Secretary)

1. Minutes of the May 31st, 2022 Annual General Meeting (see attached)

1. Approval of Minutes by Unanimous Consent (Andrew) unless corrections or additions are requested

1. Financial Statement

- Bank Funds \$2190.00
- School general funds \$15,944.00

August 1 2021 to August 31 2022 Fiscal period

Reviewed breakdown of spend for fiscal year as per 3rd week of May, 2022

6. Chair Report

Andrew Chu (Vice-Chair)

1. 2021/2022 Annual Report

Reviewed report – see attached. Below are highlights

- Eight out of twelve positions filled as of May 31 2021. The first meeting of the 2021/22 school year was held August 31, 2021.
- Council settled on 3 goals
 - 20 volunteers hours for the year
 - Increase attendance to 20 parents in attendance
 - Create a communications plan
- Year started with welcome back chalk art in September.
- Kindergarten hot chocolate and stuffy meeting held on September 29th so parents could meet and students could spend time meeting. Brought back Halloween monster mash dance, DJ Drummond brought the tunes!
- Senior secret service to deliver holiday gifts to seniors
- Gift baskets to staff for holiday
- 4 Kahoot nights
- Food drive April 4 and 14th, collected 800LBs of food
- Fun lunch came back! We started in December. Special snack for kindergarten started up in November 2021 and has been ongoing
- Teacher appreciation and bus driver appreciation saw gift cards, and breakfast and lunch plus a small gift in May.
- Students earned over 90% on math-a-thon and won a ton of fun things such as extra recess and no homework certificate
- Last event is Highwood pool swim end of June
- Fundraisers were Davison Orchards, sweater fundraiser, opt in raised \$1300.00, sold 33 ginch trees making \$330 , \$921 for Magic show. Math-a-thon raised \$7615.00
- Contributed to ASC community fund to fund grad walk. We also covered the cost of a 1 act play, and bridging activities with NE and NW campus students meet up.

- Gave \$5000 for teacher discretionary fund for classroom items. Grade 4's were given \$100 to do the 12 days of giving campaign. Funded a wellness package for staff during a PD day. Funded some money for earth day community clean up. Funded grade 4 graduation grad and busing for Calaway park event.
- ASC adopted 4 motions this year
- Heritage committee was staffed by FFCA staff to focus on diversity and inclusion. Orange shirt day was celebrated as part of the National Reconciliation Day. We also celebrated a number of key holidays observed by different cultures. This included parent volunteers visiting or sharing their customs with all students.
- AGM attendance is at 15 tonight, 5 away from our 2022 goal.

7. First Call Nominations

Shawna Drummond (Principal Educator)

- **Persons not in attendance at the AGM may be nominated to a School Council position by submitting their intent in advance, in writing to the School Council Chair;**

1st call for nominations opened at 7:00

- Council treasurer (via email) – Rita Chen (volunteered)
- Hot lunch – Mirabel Berrade (Nominee), Franco (Nominator)
- Kidnergarten/Special Snack – Salina Bhimji (Nominee), Andrew Chu (Nominator)
- Chair – Aly Bhimji (Volunteered)
- Vice chair – Andrew Chu (Volunteered)
- 1st call for Nominations closed @ 7:11

8. Principal's Message

Shawna Drummond (Principal Educator)

Thank you to outgoing council. Many came in last year at the peak of the pandemic with much uncertainty and stayed on for this year. The team has been a fun group to work with and got creative in finding non-traditional ways to make school fun.

The theme for this year was climb. We were in a journey together with obstacles to climb. CLIMB stands for C-connection, courage and circle of safety L-listen and learn I-inclusion M-Milia Matters B-be well.

A strong focus this year on literacy. They worked with two ladies to host sessions throughout the year on the layers of literacy. Focusing on all of the things that go into reading. 2nd focus was on diversity and inclusion, making the school a place where everyone feels included and they can see themselves represented in stories and celebrations. We started with a survey that went out to parents to determine what they would like to see included as part of this inclusion theme. This resulted in a number of parents doing videos and coming into the school when able to, educating all students.

9. Second Call Nominations

Shawna Drummond (Principal Educator)

Opened at 7:19

Recap of 1st Call

Chair: Aly Bhimji (volunteered)

Vice Chair: Andrew Chu – (Volunteered)

Treasurer: Rita Chen – Treasurer (Volunteered)

Kindergarten Special Snack: Salina Bhimji – Kindergarten/Special Snack (Nominated by Andrew Chu)

Fun Lunch coordinator: Mirabel Berrade (Nominated by Franco Civatarese)

Vacant:

- Secretary
- Parental Partnership Coordinator

- Community Services Coordinator
- Fundraising Coordinator
- Communication Coordinator
- Health and Wellness Coordinator
- Advocacy Committee Chair
- Heritage Celebration Committee Chair

2nd call closed @ 7:29

10. Question Period	Shawna Drummond (Principal Educator)
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None

11. Third Call Nominations	Shawna Drummond (Principal Educator)
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- **If, after the third call for nominations, only one candidate stands for a School Council position then no vote is required for that position and the candidate is acclaimed;**

3rd call opened at 7:30

Recap of 2nd Call

No nominations or expressions of interest

Vacant:

- Secretary
- Parental Partnership Coordinator
- Community Services Coordinator
- Fundraising Coordinator
- Communication Coordinator
- Health and Wellness Coordinator
- Advocacy Committee Chair
- Heritage Celebration Committee Chair

Closed @ 7:32

12. Election of Individuals to School Council	Shawna Drummond (Principal Educator)
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- Chair -Aly Bhimhi
- Vice Chair – Andrew Chu
- Treasurer – Rita Chen
- Secretary -vacant
- Parental Partnership Coordinator-vacant
- Community Services Coordinator-vacant
- Fundraising Coordinator-vacant
- Fun Lunch Coordinator – Mirabel Berrade
- Kindergarten Representative and ECS Special Snack Coordinator -Salina Bhimji
- Communication Coordinator-vacant
- Health and Wellness Coordinator-vacant
- Advocacy Committee Chair-vacant
- Heritage Celebration Committee Chair-vacant

Meeting adjourned @7:33