



AGENDA

The Parent Council holds a minimum of 7 meetings per fiscal year. The schedule may be altered at the discretion of the Chairperson; The Chairperson calls the meetings. The Chairperson also calls a meeting if any (2) Parent Council Members make a request in writing and state the business for the meeting. Meeting schedules will be decided at the preceding (last) meeting by the Parent Council Members in attendance. Notice will be given in the way of mailed or delivered reports. It is the responsibility of the Parent Council Member to confirm their attendance at least a day before the meeting date, or the day of. Confirmation of attendance is to be emailed to the Chairperson;

1. Call To Order Andrew Chu (Chairperson)

1. Establish Quorum

1. A simple majority of the Current Parent Council Members present at any Parent Council meeting is a quorum (3/4)

2. Approval of Agenda Andrew Chu (Chairperson)

1. Motion to Approve

3. Secretary Report Andy Yip (Secretary)

1. Minutes of the May 24, 2022 Meeting (see attached) – Approve by Unanimous Consent

4. Treasurer Report Haniya Nadeem (Treasurer)

1. Audited Financial Statement

2. 50/50

1. Summary

2. AGLC Filing

3. Society Return

4. AGLC Return

5. Chairperson Report Andrew Chu (Chairperson)

1. Casino Dates: December 15 and 16, 2022 at Cash Casino Place

2. Casino Advisor Solicitations

1. Scott Janes

2. Alberta Casino Advisors (ACA)

6. Principal Educator Report Shawna Drummond (Principal Educator)

1. Reflex Math Renewal (see attached)

1. Motion to approve \$TBD towards a 3 year subscription of Reflex Math if Council will pay for the difference

7. Volunteer Coordinator Report Stacy Cousins (Volunteer Coordinator)

1. Volunteer Recruitment Plan



MINUTES

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1. Call To Order 6:22 Andrew Chu (Chairperson)

- Andrew Chu (Chair)
- Nicole Segstro (Secretary)
- Haniya Nadeem (Treasurer)
- Shawna Drummond (Principal)

Guest: Mirabel Berrade

1. Establish Quorum
 1. A simple majority of the Current Parent Council Members present at any Parent Council meeting is a quorum (3/4)
-

2. Approval of Agenda Andrew Chu (Chairperson)

1. Motion to Approve: Andrew Chu
2nd: Nicole Segstro
Motion Carried
-

3. Approval of Minutes: Nicole Segstro

2nd: Andrew Chu

Motion carried

Nicole Segstro (Secretary)

1. Minutes of the April 26, 2022 Meeting (see attached) - Motion to Approve
-

4. Treasurer Report Haniya Nadeem (Treasurer)

1. Financial Statement
\$6229.85 remaining to spend
 2. AGLC Login and Raffle License
 - Using Raffle Box
 - License application is done
 - 50% of winning ticket will be announced after ticket is drawn. Remaining 50% will go towards the raffle costs and resources and materials
-

5. Chairperson Report Andrew Chu (Chairperson)

1. Casino Date: December 15, 2022 at Cash Casino Place
2. Casino Advisor Solicitations
 1. Scott Janes (Also recommended by another Council Chair)
 2. Alberta Casino Advisors (ACA)
3. Expressions of Interest after AGM Notice
 1. Volunteer Coordinator Position
4. AGM Raffle
 1. Motion to approve the attached Raffle Rules with permission to adjust to match raffle box details as required
 - 2nd: Nicole

Motion Carried

6. Principal Educator Report

Shawna Drummond (Principal Educator)

1. Reflex Math Renewal (postponed from last meeting)

Haniya motions to approve the 2 year Reflex Math Renewal at this time, with the option to bump this to a three year renewal, contingent upon the success of the AGM Raffle

2nd: Andrew

Motion Approved

3 year savings is \$1122.75 CA

7. Volunteer Coordinator Report

Laurae Spindler/Nicole Segstro (Volunteer Coordinator)

Meeting adjourned at 6:45



110 Avon Street, Suite 300, Charlottesville, VA 22902 USA

EL Order #: 00105452
Currency: CAD

Subscription Renewal Notice

Bill To:

Calgary Board Of Education
 Ffca-Northwest Elementary
 719 44th Ave N W
 Calgary, AB T2K 0J5
 CAN

Expiration Date: 6/30/2022

Product Code: REFLEXSITE

Product Name: Reflex Site License

Option	Months	Renewal Amount	Percent Off	Savings
<input type="checkbox"/>	36 Months	\$6,362.25	15%	\$1,122.75
<input type="checkbox"/>	24 Months	\$4,491.00	10%	\$499.00
<input type="checkbox"/>	12 Months	\$2,495.00	NA	No Additional Savings

Payment Options/Instructions:

Signed PO: Please send purchase orders to us via email: heather.murphy@explorellearning.com	Wire Instructions :Bank Name: Webster Bank, N.A. Address: 436 Slater Rd, New Britain, CT 06053 Account # 1918056224 ABA# 211170101, Swift Code: WENAU31
Remittance Address for Checks. Payable to : ExploreLearning, PO Box 844615, Boston, MA 02284-4615	Online Invoice that can be paid by credit card – Please contact heather.murphy@explorellearning.com for details
Fax to (434)260-5855	Credit Card: Visa, Mastercard, Discover or American Express.

Card Number		EL Order #	00105452
Name on the Card		Type of Card:	
Expiration Date		<input type="checkbox"/> Visa	<input type="checkbox"/> American Express
CVV Code		<input type="checkbox"/> Mastercard	<input type="checkbox"/> Discover