



Mission: Through parental partnerships, support school administration and staff in their delivery of quality education and to instill a sense of community within all FFCA campuses.

Minutes

1. Call To Order – 6:40pm

Andrew Chu (Vice-Chair)

1. Welcome and Introductions

Attendees: Andrew Chu (Vice-Chair), Heather Hadden (Secretary), Janine Rudolph (Parental Partnership Coordinator), Maira Muradova (Community Service Coordinator), Nabila Siddiqui (Heritage Celebration Committee Chair), Shawna Drummond (Principal), Deanna Zhao (Health and Wellness Coordinator), Mirabel (Fun Lunch), Tara Finch (Teacher Rep), Marina Lakhani (Communication Coordinator), Adey Onasany (Parental Partnership Coordinator), Rita Shen (Treasurer), Salina Bhimji (Kindergarten Representative), Wendy Lo

2. Establish Quorum

1. The attendance of a majority of voting members constitutes a quorum (5/9)

2. Approval of Agenda

Andrew Chu (Vice-Chair)

Andrew moves to approve Agenda. Mirabel seconds. Approved by Unanimous Consent

3. Special Items

Shawna Drummond (Principal Educator)

1. AERR and Assurance Survey Results: <https://www.ffca-calgary.com/common/pages/DisplayFile.aspx?itemId=22684086>

- Results are from the Assurance Survey.
- 5 Assurances: Student growth and achievement, teaching and leading, learning supports, governance and local and societal context.
- Momentous events – 25th Anniversary, challenges of Covid, South HS Campus Fire relocation to MRU, receipt of specialized learning support funding
- Results are in the Very High or Excellent categories. We have either maintained or improved in our results.
- Students continue to excel with 88.8% of students achieve acceptable standard and the 33.5% achieved the standard of excellence. These results, while excellent, are lower than in pre-covid years.
- Graduation rates are excellent (97.3%)
- 96.5% are awarded the Rutherford scholarship
- Report Card satisfaction survey was sent out but the process has been put on hold because of Government wanting to standardize reporting. Justin Kool is on that committee but has had to sign a NDA so we do not have any further information on that.
- There was a decrease in staff satisfaction with decision making because during covid decisions needed to be made quickly without consultation.
- Continuing to learn about FNMI for staff, students and parents and our role in Reconciliation
- In relation to NorthWest Elementary:
 - 16 teachers, 11 parents (grade 4 only – 1 parent per student), 50 grade 4 students were surveyed
 - Everything is in the very high or excellent, everything is above the provincial average except for student engagement.

- Within the categories the questions are worded differently for parents, teachers and students which led to the results that we are seeing.
- We have wonderings about what the province is trying to get at from some questions and how those questions are being interpreted.
- Almost 90% of our students reported they were proud of our school.

4. Vacancies

Andrew Chu (Vice-Chair)

No Changes

1. School Council Bylaw Article 6: School Council may appoint persons (as stipulated in ARTICLE 5 SCHOOL COUNCIL MEMBERSHIP) to fill vacancies until the next School Council AGM.
 1. Chair
 2. Advocacy Committee Chair
 3. Co-Fundraising Coordinator
 4. Members for the Heritage Celebration Committee (Currently Have 2 Members)
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5. Secretary Report

Heather Hadden (Secretary)

Minutes of the January 18 , 2023 meeting approved by unanimous consent.

6. Treasurer Report

Rita Shen (Treasurer)

1. Financial Report
 - \$1500 in the bank account
 - Andrew deposited the \$500 from the government grant last week which we need to use
 - We have \$10500: \$9000 held by the school + \$1500
 - \$1350 for the skating rentals from Winsport
 - Maira will be submitting some expenses
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7. Teacher Representative Report

Tara Finch (Teacher Representative)

- Thank parent council for the skating at Winsport
 - Grade 4's want to thank for Clay for Kids
 - Students and teachers are enjoying fresh food Fridays
 - Thank you for the Bday gift cards
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8. Principal Educator Report

Shawna Drummond (Principal Educator)

- Have a lot of help in the building: Carey – Math Intervention, Allison – Literacy Intervention, Kim Takerberry with Calgary Regional Consortium helping with inclusion, OT, Speech therapist
- 10 future teachers from Japan visited today, here in Calgary for 5 weeks learning about differences in education in Canada and Japan
- Heather Hadden has a student teacher from the UofC
- Report Cards have submitted them to admin – neat to see the progress and how well our teachers know our students and how they are invested in their students progress and how they see them grow and learn
- Swimming is tentatively booked at Highwood Pool for June, hopeful that council would be interested in sponsoring this event.

9. Heritage Celebration Committee Report

Nabila Siddiqui (Heritage Celebration Committee Chair)

1. Lion Dance update – was an amazing opportunity for our school. The presidents of the association went to school with one of our grade 4 students, a grandfather in attendance – there were tears in his eyes and you could tell how special it was for him. Many were inspired to go to Chinatown to see the Lion Dancers for Lunar New Year. Everyone dressed in red and there were decorations.
2. Events celebrated since last meeting: Family Literacy Day: Jan 27 – there was a communication that went out through room parents, Black History Month – a request went out to parents for suggestions for important figures to highlight, Italian Carnevale – Feb.21 shared pictures to put on the display tv, Holi – festival of colors a popular celebration of the Indian Hindu community, decorated the bulletin board.
3. Valentine's Day and Pink shirt day managed by school
4. Heritage Festival on April 29th - details, communication, survey and funding
 - Several cultural foods and an ethnic fashion show, cultural talent show, a fun children's activity, a world scavenger hunt with passports,
 - Food – Food trucks are something to consider. A parent is helping Nabila with this.
 - Subcommittee: 3 parents helping to plan (Mahira +2) – hold a meeting on March 17 to discuss action items
 - Survey sent out to gauge interest. Went out on Feb27, so far she has received 8 responses. 5 people have confirmed they will set up international booths, India, Sri Lanka, Azerbaijan, China and Philippine, Italy and Nepal. and everyone wants to participate in the fashion show, they can give artisan items, 3 parents have agreed to have their child do an ethnic performance: Chinese fan dance, Sri Lankan folk song, Azerbaijan folk dance
 - Need to get the word out some more – a reminder before spring break, teachers do an Edsby message,
 - Funding – not sure what the expenses are going to look like yet and need to wait to find out what the scale is going to be, Balloon decorator = 300, photographer = 300. Want to give it a couple more weeks to find out
 - Considering making a flyer to advertise the event, list the heritage countries we have confirmed and then asking for other countries.

10. Trixter Theater Committee Report

Janine Rudolph (Trixter Theater Committee Chair)

1. Contact with Shawna to set up GATE system needs to be set up a week before the deadline
2. Meeting tomorrow (March 9) with Michelle at Trixter to discuss the focus and how we build the application
3. The deadline is May 1st but will check to make sure.

11. Advocacy Committee Report

TBD (Advocacy Committee Chair) or Andrew Chu (Vice-Chair)

1. **Committee Mandate**

- Work on and submit any Proposed Advocacy Resolutions for the Alberta School Councils' Association (ASCA) to consider
- Choose a Voting Delegate to send to any ASCA meeting
- Consider and undertake other activities as necessary for the advocacy of the FFCA NWE community
 - examples: advocate for a new campus, out of school care solutions, etc.

Member School Council and ASCA Board proposed Advocacy Resolutions for the 2023 ASCA AGM

#	Title	Sponsor	Contact
<u>P23-01</u>	Mandating Criminal Record & Vulnerable Sector Checks for School Board Trustee Candidates	Gateway Christian School Council	Stephanie VanderLeek gcs-schoolcouncil@rdpsd.ab.ca
<u>P23-02</u>	Supporting Integrated Education Funding	École Barrie Wilson School Council	Meagan Parisian ebwscouncil@gmail.com
<u>P23-03</u>	Integrate Climate & Biodiversity Education Throughout the K-12 Curriculum	Colonel Irvine School Council	Claire Kraatz clairekraatz@gmail.com
<u>P23-04</u>	Add Rights of Victims of Bullying and Violence to Education Act	ASCA Board of Directors	Wendy Keiver wendyk@albertaschoolcouncils.ca
<u>P23-05</u>	Required Consultation Opportunities for Proposed Changes to Legislation, Regulations, or Established Programs or Practices	ASCA Board of Directors	Wendy Keiver wendyk@albertaschoolcouncils.ca
<u>P23-06</u>	Setting and Meeting a Student to School Counsellor Ratio to Improve Mental Health	ASCA Board of Directors	Wendy Keiver wendyk@albertaschoolcouncils.ca

Board proposed Administrative Resolutions and Special Resolution for the 2023 ASCA AGM

#	Title	Sponsor	Contact
<u>A23 -01</u>	Maintain Advocacy Policy 13-3	ASCA Board of Directors	Wendy Keiver wendyk@albertaschoolcouncils.ca
<u>A23-02</u>	Amend Advocacy Policy 21-02	ASCA Board of Directors	Wendy Keiver wendyk@albertaschoolcouncils.ca
<u>SR23-01</u>	Amend existing Bylaws of the ASCA (LINK to current Bylaws)	ASCA Board of Directors	Wendy Keiver wendyk@albertaschoolcouncils.ca

Andrew motions to designate Andrew as the voting delegate for the ASCA Annual General Meeting. Adey seconds. Motion carried.

Charter School budget Misinformation <https://twitter.com/CupeeAB/status/1631858512463794177>

12. Community Services Coordinator Report

Mahira Muradova (Community Services Coordinator)

1. Family Skate at Winsport Report – Feb 12
 1. Post-event survey results (see attached) – 15 respondents, some would like to see it another time of year, suggestion to have it at Huntington - \$167 to rent for 3 hours, What is the capacity at Huntington? We could stagger but capacity is an important factor, 362 people registered, around 340 came, Skate Shack was busy
Mahira is making notes
Positive reception – yearly event?
Eventbrite was great
Thanks to Janine and Adey for coordinating volunteers
2. AGM at a Movie Theatre – have a meeting, slide show, and then movie! Pay screening fee. Andrew can look into what the fee would be and what would be available in May. What would the time commitment be? Do an AGM – if they are in attendance they get a free movie voucher and then have a movie night in June.

13. Fun Lunch Coordinator Report

Mirabel Berrade (Fun Lunch Coordinator)

- Many vendors went under due to Covid
- Some experimentation with new vendors
- Vendors have had 100% approval and everything has gone well with delivery times, labeling,
- Tried to go outside the box and bring in the new vendors due to parents wanting variety
- Taking in lots of feedback and trying to please everyone
- Out of Chaos – designer cookies 214 cookies, Spolumbos, Jelly Donuts, Opa 330 orders, 146 orders for Cinaholic, mcdonalds – 190 orders, Mucho Burrito – 184 orders, Via Cibo -130 orders so far
- Vendors come at 11:30 no buffer without recess, Volunteers to be there at 11:30,
- Will be meeting with Shawna to discuss logistics for next year
- Notice to parents and have meetings with teachers to inform Hot lunch decisions
- Healthy Hunger has opportunities to do fundraising: can book Waffles and Chix food truck,

Mucho Burrito – Feb 24

14. Kindergarten Representative and ECS Special Snack Coordinator Report

Salina Bhimji (Kindergarten Representative)

1. Special Snack - all going smoothly
2. This month cheese strings and kinder surprise – getting discount through a parent at 10% off at a \$1.27, envelopes will be distributed in the next couple days
3. Shawna will send a contact name to Salina to get discounts

15. Health and Wellness Report

Deanna Zhao (Health and Wellness Coordinator)

1. Fresh Food Friday Mar 3: Mango, great feedback

16. Fundraising Coordinator Report

Mahira Muradova (Fundraising Coordinator)

1. Purdy's Chocolate Fundraiser – raised \$135.14 should be coming this month
2. Spirit Wear Fundraiser – raised \$155, not as much as expected, preordered socks and key chains – could use for volunteer appreciation
3. Spell-A-Thon Kick Off April 10th, Test on Thursday April 27th, possibilities for special pencil, pencil toppers, stickers
4. Suggestion to do 2 or 3 big fundraisers instead of many little ones
5. Possibly do Christmas Card fundraiser
6. Sticker run/ Treasure box items run – Not at this time
7. Big Thank you to Janine and Adey! Thank you for getting those volunteers out!

17. Parental Partnership Report

Ade Onasanya and Janine Rudolph (Parental Partnership Coordinator)

1. Parental Partnership Hours Report – Janine will report next time
2. No Homework certificates for 20 + volunteer hours and a draw for a gift baskets
3. Email via room parents to remind families to log hours with a link
4. Link to the family log in
5. If we need ideas for new categories – send them to Andrew. It is easy to add categories.
6. Discussed at ASC – the Board and Administration weighed in the Parent Partnership is part of our Charter. The expectation is 20+ hours per family. Partnership hours can include homework help to typical Volunteering.
7. Change wording to Parent Partnership from Parent Volunteer
8. Please copy Swita on communications with parents so that teachers know what is happening
9. 31 families volunteering over 20 hours, 20 families 15-19 hour, 30 between 10-14, 29 between 5-9 and 41 between 1-4hours, 80 families have not yet logged volunteer hours, 229 families – 66% have logged volunteer hours. Total hours – 1813 ½ hours logged!
10. Any volunteer requests send it to Adey and Janine

18. Communication Coordinator Report

Marina Lakhani (Communication Coordinator)

1. Newsletter – it is coming out March 22nd, submissions by the 16th.
 - add in spell-a-thon
 - add in heritage celebration
 - add in logging volunteer hours
 - Add in ad for funding for someone to attend ASCA

19. Chair Report

Andrew Chu (Vice-Chair)

1. The Association of FFCA School Councils (ASC)
 1. Food Bank Drive (see attached poster)
 - monetary link for donations will be live from February 24-March 21
 - collection boxes will be dropped off the week of February 27
 - food collection at campuses will be from March 7-21 (I will send the wish list when I receive it)
 - boxes and food will be collected by March 24.
 2. Leftover Spirit Wear socks and keychains – there was a lot left over and the coordinator was out of pocket
 3. Community Fund Proposal – Tanya has put together a document, eliminated a reapplication to reapply every year but ASC wants to know anything that has changed, any new activities need a new application. Next year, opportunities to revisit. If you can't put in your receipts by August 31st, let Andrew know
 4. ASCE Grant
 - Received the \$500 for 2022/2023
 - Network Security(Janine/Kyle)
 - Ideas from Campus Staff
 1. Tips/Strategies for reading with your children (M. Bence and M. Ramsey) (see attachment)

Andrew motions to Approve \$250 for a 60-minute Parent Literacy Session for K-2 parents, and another \$250 for another 60-minute session for Grades 2-6 parents. The timing of the sessions, and whether parents from other campuses will be invited, will be decided between the Vice-Chair and Principal Educator . The total of \$500 will come out of the ASCE Grant for 2022/2023. Mirabel seconds. Motion Carried.

2. The Alberta School Councils Association (ASCA)

1. The 2023 School Councils Conference is April 21, 22, to held in-person at the Delta Marriott Edmonton South. The ASCA 2023 Annual General Meeting (AGM) is Sunday April 23rd, to be held in-person and online. - See Attached

Andrew motions to approve \$315 for two nights of hotel and \$495 for the Conference Registration Fees for someone to attend the ASCA Conference. Marina seconds. Motion carried.

1. 2022/2023 Goals and Work Plan

1. Draft Goals

1. Collectively contribute 20 hours x 237 families (4740 hours) by April 30th, 2023

1. Parental Partnership Goal Event?

1. Mini Carnival (Salina)

2. Other Ideas?

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2. Explanatory Videos and Tutorials

- Videos for our positions need to be in to Andrew by the next school council – April 19th

1. What Is School Council?:

1. <https://www.ffca-parent.com/s/Kz7kdJ9SNMBWNDP>

2. Recruitment Video

1. Chair/Vice-Chair Video: link to be added for meeting

3. [Policy 18 Parental Partnership and Logging Volunteer Hours](#)

3. Bring a Friend to Council

2. Action Items for Next Meeting

- See [2022/2023 School Council - NWE Action Items - Deck - FFCA Parent Community \(ffca-parent.com\)](#)

3. Closing Comments

April 19th is the next council meeting

Andrew motions to adjourn the meeting at 9:44pm