



School Council - Northwest Elementary Campus, FFCA, Calgary, Alberta

Date: Wednesday, April 19, 2023

Time: 6:30 PM

Location: Video call link: <https://meet.google.com/sww-xemj-idw>

Or dial: (CA) +1 289-434-8421 PIN: 362 910 808#

More phone numbers: <https://tel.meet/sww-xemj-idw?pin=9966222682195>

Mission: *Through parental partnerships, support school administration and staff in their delivery of quality education and to instill a sense of community within all FFCA campuses.*

Minutes

1.

1. Call To Order: 6:31 Andrew Chu (Vice-Chair)

1. Welcome and Introductions

Attendees: Andrew Chu (Vice-Chair), Heather Hadden (Secretary), Maira Muradova (Community Service Coordinator), Nabila Siddiqui (Heritage Celebration Committee Chair), Shawna Drummond (Principal), Michelle Newell (Principal) Deanna Zhao (Health and Wellness Coordinator), Pat Mealey (Teacher Rep), Marina Lakhani (Communication Coordinator), Adey Onasany (Parental Partnership Coordinator), Rita Shen (Treasurer), Salina Bhimji (Kindergarten Representative), Feifei Xing

2. Establish Quorum

1. The attendance of a majority of voting members constitutes a quorum (5/9)

2. Approval of Agenda Andrew Chu (Vice-Chair)

Andrew moves to approve the Agenda as amended. Approved by Unanimous Consent.

3. Special Items

No report at this time.

4. Secretary Report Heather Hadden (Secretary)

Andrew motions to approve of Minutes of the March 8th, 2023 Meeting (see attached) by Unanimous Consent. Approved.

5. Treasurer Report Rita Shen (Treasurer)

1. Financial Report

Account balance – around \$1500

General account balance - \$17, 904 Expenses are \$10 949.11, Donations are \$1275. We have around \$8000 in the bank.

Around \$3000 unsubmitted so we should still have around \$7000 in the account.

6. Teacher Representative Report TBD (Teacher Representative)

1. Everyone appreciates the dinner for tomorrow – THANK YOU!

2. Appreciate the birthday wishes and kind note/gift card

3. Thank Salina for being the kindergarten rep and all her hard work.

4. The decorations at the front door from the Heritage Committee are just outstanding. Thank you for helping us learn about these celebrations. 550 families signed up so far!

5. Thank you for council's hard work.

7. Principal Educator Report**Shawna Drummond (Principal Educator)**

1. Excited to bring back Peace Patrol – Grade 4 students to be leaders at recess times, helping peers solve small problems and lead games at recess.
2. Society paid for Clay for Kids which happened today and it was an amazing experience.
3. Admin retreat last week at Central Office. Talked about 3 main things: Global Trends, our Charter and our Non-Negotiables, Inclusive Ed Funding.
4. Monday – Alberta Association of Public Charter Schools – Leadership meeting for Charter Schools in Calgary Area. Talked about reengaging Post Covid. Commonalities of being Charter Schools and parents have chosen us but we are all different based on their charters
5. Teachers meeting for another ½ day for curriculum planning
6. Cool opportunity – Liam Gill joined us yesterday for an assembly – Olympic Snowboarder who attended NWE k-4. Talked to us about his journey tailored to Self Discipline.
7. Friday – we are doing PD last session with Jodi Devries – Reading Comprehension. Art Teachers are focusing on Art Assessment. Phys Ed are doing Ever Active Schools – new ideas to build physical literacy.
8. Swimming – quote – June 26th \$2.50/student \$750 would cover it.

Andrew moves to allocate \$750 for the Highwood Swimming Pool on June 26th. Salina seconds. Motion Carried

9. Question about Inclusive Ed – how did we do in extending that amount. Michelle was funded as Inclusion Facilitator. Was able to work with all specialists and teachers to design supports for classrooms. New Inclusion Coordinator at Central Office. Most of the money went to specialists. Behaviour Specialist. New resources – things teachers can use to support our kids. Professional Development.

8. Heritage Celebration Committee Report**Nabila Siddiqui (Heritage Celebration Committee Chair)**

1. Events celebrated since last meeting: Navroz, St. Patrick's Day, Easter, Vaisakhi, Ramadan and Eid
2. Heritage Festival on April 29th – preparations are in full swing, 550 sign ups on Event Brite, Adey helped to create volunteer sheet for Sign Up Genius 50% of volunteers are covered but we need more – teachers will send out reminder to parent community on Friday, Cultural booths/performances and fashion show, foods from 5 countries, 10 cultural performances, 22 kids in fashion show, potentially going to have a land acknowledgement by an indigenous speaker to open the event, scavenger hunt with passports, henna tattoo station, glitter tattoo, craft station, food trucks: drinks and treat truck.

Nabila motions to request \$1000 funding to cover the funding for the Heritage Fest Expenses: Salina seconds. Motion Carried.

3. Expenses will include: Party City decorations, Balloon Arch, supplies for Henna, glitter tattoos, speakers, microphones and will give the exact breakdown to Andrew and Rita.

9. Trixter Theater Committee Report**Janine Rudolph (Trixter Theater Committee Chair)**

1. Access to the online system has been granted
2. Deadline is May 1
3. Is in final review now
4. Email today from Trixter giving us the following dates: June 10-14th, 2023
5. Trixter applied for another grant themselves to help with the grant which would bring down the cost.
6. Will talk about this with Society.

10. Advocacy Committee Report**TBD (Advocacy Committee Chair) or Andrew Chu (Vice-Chair)**

No report at this time.

11. Community Services Coordinator Report**Mahira Muradova (Community Services Coordinator)**

1. Emailed coding companies and have not heard back. Will leave information for next council in the shared files.

2. Spell-A-Thon is going to raise some money for school.
3. Cheque for the fundraiser \$200 going to pass to Andrew
4. Waiting on Purdy's
5. Time to commit to Apple Fundraiser.

Maira motions to go ahead with the Apple Fundraiser for next year. Adey seconds. Motion carried

12. Fun Lunch Coordinator Report Mirabel Berrade (Fun Lunch Coordinator)

No report at this time.

13. Kindergarten Representative and ECS Special Snack
Coordinator Report Salina Bhimji (Kindergarten Representative)

1. Special Snack : going well, mandarin cups, apple juice and granola bars.
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14. Health and Wellness Report Deanna Zhao (Health and Wellness Coordinator)

1. Fresh Food Friday – we did celery this month.
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15. Fundraising Coordinator Report Mahira Muradova (Fundraising Coordinator)

1. Spirit Wear fundraiser – NEE is asking for a third \$1330. We would be willing to put \$200 from the profits for that. We could buy socks for the Grade 4's, the NEE has the socks and the socks fit adults too. Updated amount that is still owing from NEE is \$3132 owing which would bring our portion to \$1044.
 2. Purdy's \$147 - \$160.
 3. Spell-A-Thon is on the way
 4. Setting up some on-going fundraisers including restaurants and bottle depots.
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16. Parental Partnership Report Ade Onasanya and Janine Rudolph (Parental Partnership Coordinator)

1. Parental Partnership Hours Report: 2364 hours in total up by 555 from last meeting. Want to do a raffle to thank people for their volunteering. Use the opportunity of the Heritage Fest to attract families to log their hours or that have not volunteered yet. Suggestion – adding back up slots. If teachers had the list of families who have not volunteered or logged their hours they could communicate with these families – Shawna will get the list and distribute to teachers.
 2. No Homework certificates for 20 + volunteer hours – electronic
 3. Spell-a-thon marking volunteers – we have enough
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17. Communication Coordinator Report Marina Lakhani (Communication Coordinator)

1. Newsletter – email from Lee when the next newsletter is going out next week on Wednesday.
 2. Andrew will send AGM info to Marina
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18. Chair Report Andrew Chu (Vice-Chair)

1. Alberta School Council Engagement Grant
 1. Parent Literacy Session: Michelle Bence and Miriam Ramzy
 - o May 15, 7PM: Grade 2-6
 - o June 7, 7PM: Kindergarten-Grade 2

Could we extend that to NMS grades 5&6 parents? Shawna will check into that.
2. Annual General Meeting
 1. Succession Planning: Adey O will continue her role, Nabila will stay on Heritage, Salina
 2. See attached from Landmark Cinema. New releases are per person. Old releases (not Disney or Fox) are flat rate.

Andrew motions to approve 2 x \$700 + GST to rent out 2 auditoriums at Landmark Theaters (Country Hills) for a Family Movie Event. Adey seconds. Andrew motions to amend his motion to 2 x \$775. Mahira seconds. Motion carried.

Heather motions to have The Little Mermaid as one of the movies. Nabila seconded. Motion carried.

Nabila motions to have Elemental as one of the movies. Salina seconded. Motion carried.

Heather motions to have Little Mermaid on Saturday, June 10th. Nabila seconds. Motion Carried.

Maira motions to have Elemental June 18th at 10am. Salina seconds. Motion Carried.

Andrew motions that for the AGM we will give away 1 Adult and 1 child ticket to the movies for any voting member who attends the AGM. Mahira seconds. Motion Carried.

Andrew motions to hold the AGM on Wednesday, May 31st at 7PM and the Vice-Chair will prepare and ensure the agenda is distributed with sufficient notice. Nabila seconds. Motion carried.

3. Socks and Keychains from Spiritwear fundraiser.

Andrew motions to give the \$200 cheque we got back from the Spirit Wear to NEE. Heather seconds. Motion carried.

Maira motions to buy 50 keychains at \$486 if there are any left for the volunteers. Adey seconds. Motion carried.

Heather moves to have the AGM in person on May 31st. Marina seconds. Motion carried.

Heather motions to change the time of the AGM to 6:30pm to Marina seconds. Motion carried.

19. Other Items

Andrew Chu (Vice-Chair)

1. 2022/2023 Goals and Work Plan

1. Goals

1. **Collectively contribute 20 hours x 237 families (4740 hours) by April 30th, 2023**

2. Explanatory Videos and Tutorials

1. What Is School Council?:

1. <https://www.ffca-parent.com/s/Kz7kdJ9SNMBW NDP>

2. Recruitment Video

1. Chair/Vice-Chair: <https://www.ffca-parent.com/s/BWgsFQJrCsBBPGL>

2. Communications Coordinator: <https://www.ffca-parent.com/s/7XLGisTMnp oPsyH>

3. Kindergarten Representative and Special Snack: <https://www.ffca-parent.com/s/r2wmNSAntKTYiKF>

4. Heritage Celebration Committee: <https://www.ffca-parent.com/s/6c53yEbNpMrmBc5>

5. Secretary: <https://www.ffca-parent.com/s/iYDzdYyPZpDD5JD>

3. [Policy 18 Parental Partnership and Logging Volunteer Hours](#)

3. Bring a Friend to Council

2. Action Items for Next Meeting

- See [2022/2023 School Council - NWE Action Items - Deck - FFCA Parent Community \(ffca-parent.com\)](#)
- Grade 4 celebration – balloons, Morning of June 28th, could parents have photography as a hobby to take 'professional' pics of kids, photo booth, is there anything we can reuse from Heritage Fest, Will revisit in May.
- Shawna – May 24th is the Board Meeting and hoping that Parent Council will be able to attend. Supper is at 5:30 and 6:30 is the meeting.

3. Closing Comments
4. 8:45 pm Motion to enter closed session without staff members present. Salina seconds. Motion carried
5. **Andrew motions to exit closed session. Mahira seconds. Motion Carried**
6. **Mahira motions to spend \$400 for staff dinner during the learning conference on April 20th. Marina seconds. Motion Carried**
7. **Mahira motions to spend \$1500 to celebrate teachers, bus drivers, and support staff sometime between May 2nd and June 29th, 2023. Marina Seconds. Motion Carried**
8. Meeting adjourned at 9:15PM