



School Council - Northwest Elementary, FFCA, Calgary,  
Alberta

Date: Monday, December 17<sup>th</sup>, 2023

Time: 6:00 PM

**Mission:** *Through parental partnerships, support school administration and staff in their delivery of quality education and to instill a sense of community within all FFCA campuses.*

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## MINUTES

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### 1. Call To Order 6:08 pm

**Bola Badejoko (Chair) or Terri (Vice-Chair)**

- Welcome and Introductions
  - Voting School Council Members - Bola Badejoko (Chair), Terri Sartori (Vice Chair), Jing Lin (Fundraising Coordinator), Clara Ip (Fun Lunch Coordinator), Salina Bhimji (Communication Coordinator), Janine Rudolph (Parental Partnership Coordinator), Jas Gill (Parental Partnership Coordinator)
  - Non-Voting Ex-Officio School Council Members - Shawna Drummond (Principal), Michelle Newell (Associate Principal), Christa Delmar (Teacher Representative)
  - Attendees – Hari Shrestha
- Establish Quorum
  - The attendance of a majority of voting members constitutes a quorum (7/12)
  - **Quorum was not established.**

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### 2. Approval of Agenda

**Bola Badejoko (Chair) or Terri S (Vice-Chair)**

- N/A

<b>3. Vacancies</b>	<b>Bola (Chair) or Terri S (Vice-Chair)</b>
<ul style="list-style-type: none"> <li>School Council Bylaw Article 6: School Council may appoint persons (as stipulated in ARTICLE 5 SCHOOL COUNCIL MEMBERSHIP) to fill vacancies until the next School Council AGM.               <ol style="list-style-type: none"> <li>Secretary (still open)</li> <li>Appointment of Jas Gill pending results of email motion</li> </ol> </li> </ul>	
<b>4. Secretary Report</b>	<b>Terri S (Acting Secretary)</b>
<ul style="list-style-type: none"> <li>N/A</li> </ul>	
<b>5. Special Items</b>	<b>Terri S (Vice-Chair)</b>
<ul style="list-style-type: none"> <li>No update to pro forma.</li> </ul>	
<b>6. Treasurer Report</b>	<b>Rita Shen (Treasurer)</b>
<ul style="list-style-type: none"> <li>Bank account balance is \$1,290.17 and school account balance is \$6,903.06. Total is \$8,193.23.</li> <li>No transactions except for IONOS fee.</li> </ul>	
<b>7. Teacher Representative Report</b>	<b>Christa Delmar (Teacher Representative)</b>
<ul style="list-style-type: none"> <li>Thank you for organizing secret senior community project. The online sign-up was appreciated.</li> <li>Thank you for paying for skiing.</li> </ul>	
<b>8. Principal Educator Report</b>	<b>Shawna Drummond (Principal Educator)</b>
<ul style="list-style-type: none"> <li>Assurance survey results presented. This survey was answered by all staff and parents and students in grade 4, 7 and 10. All schools participate in this process, and results include PAT results.               <ul style="list-style-type: none"> <li>In all areas but 1 had excellent or very high results. In every measure FFCA was higher than the provincial average. PAT results are at an all-time high. Post-secondary transition rate was 96.2% with Rutherford scholarship rate at 96.8%.</li> <li>Staff satisfaction with overall education was 93.1% and parent satisfaction was 95.9%.</li> <li>Area of decline was in supports and services, largely based on results of teachers. The SLS inclusion has resulted in growing pains. Support programs continue to evolve.</li> <li>FFCA-NWE results have been high, and this was maintained. Students reported enjoying math more than LA. Will be digging into this further.</li> </ul> </li> <li>Items requiring quorum will be emailed out:               <ul style="list-style-type: none"> <li>Grade 4 doing 12 days of giving and hoped council could help with costs (crafts, surprises, etc.). Requesting \$150 at most.</li> <li>Grade 4 can attend TELUS Be Brave day. Cost is \$15 for game and get a Hitmen pink shirt. Would request council pay for the bus. Bus cost would be \$295.</li> <li>Request for dinner for Learning Conferences in January and April (typically around \$400).</li> </ul> </li> <li>Suggestions from Pat would be Amazon gift card as can be difficult to get out to get supplies. We could also look at a restaurant gift card to allow them a night out.</li> <li>Mrs. Teatrau is back from leave.</li> <li>Grade 1 did a great job at responsibility assembly.</li> <li>PD day focus was on math and assessment.</li> </ul>	

- Alberta Education renewal visit happened. Results aren't available yet but they did share that they are having a hard time coming up with suggestions for improvement.

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**9. Community Services  
Coordinator Report**

**Min Yan (Community Services Coordinator)**

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- No Updates

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**10. Health and Wellness Report**

**Deanna Zhao (Health and Wellness Coordinator)**

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- No updates

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**Fun Lunch Coordinator Report**

**Clara Ip (Fun Lunch Coordinator)**

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- Going forward, the fun lunches should be better than the last time. She is trying to send the Healthy Hunger link out 1 month in advance.
  - Pizza/Coco Brooks is always a hit. Subway is also a favorite.

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**11. Kindergarten Representative and ECS  
Special Snack Coordinator Report**

**Chanelle Pat (Kindergarten Representative)**

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- No updates

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**12. Fundraising Coordinator  
Report**

**Jing Lin (Fundraising Coordinator)**

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- Valentine's day will have a Purdy's fundraiser.
  - Looking at plant sale for Mothers' Day.
  - Skip the Bottles is ongoing with some parents waiting for driver to pick up bottles.

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**13. Parental Partnership  
Report**

**Jas Gill and Janine Rudolph (Parental Partnership  
Coordinator)**

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- Jas Gill – Proposed Co-Parental Partnership Coordinator, motion to follow.
  - Fun lunch volunteers have been requested for the 22nd of December.
  - We have not requested the hours report since last meeting as the function to add hours on the new platform is still not working. We will revisit in the new year.
    - Will be focusing communication on missed logging opportunities in the future.

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**14. Communication  
Coordinator Report**

**Salina Bhimji (Communication Coordinator)**

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- No update

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**15. Chair Report**

**Bola B (Chair) or Terri S (Vice-Chair)**

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- ASC Report
    - Confirmation of scholarships amounts and requirements (society).
    - Bus driver spots are filled except 1 spot. Coverage will still be difficult as they don't have any spare drivers.
    - Charter evaluation review official report will be presented to the board in February.
    - December 18 completion date for new high school. Grand opening will be March/April with students moving over semester break.
    - Hoping to have the volunteer hour tracking ready before winter break.

- If we are interested in a screening of Screenagers, let SMS/SHS know. Topics covered include Growing Up in the Digital Age, Mental Health and Vaping. They request that all campuses be invited if we do hold our own screening.
- Food drive in spring.
- Campus Reports:

#### Southwest Elementary

- Created by Kids art fundraiser was a big success. They were able to purchase art projects.
- Organized a silent fundraiser for memorial bench for Ms. Hunt.

#### Southeast Elementary

- Monster Mash dance in October.
- Focusing on big goals and utilizing funds effectively. They are keeping things simple so they can focus on replacing their playground. Also looking at beautification in a smart way.
- Fundraising with fun lunch by purchasing chips and juice. The last fun lunch made \$188 with minimal effort.
- Trying to coordinate some fun days like skating and bowling on PD days.
- Winter Carnival will be on the 20th.

#### South Middle

- Halloween dance on October 27.
- Screenagers screening on November 21 with over 100 attendees.
- SMS was donated 2 vending machines and bringing in \$750 every 3 weeks. They want to have vending machines and fun lunch as their only funding, so they don't have to run fundraisers.
- During skating in phys. ed the kids without skates are forced to sit out. They found KidSport will bring trailer of skates. The cost is a \$300 (can get this back but they will be donating).
- Bought chair racks to help with bringing chairs into gym.

#### South High

- Meat fundraiser.
- Library is looking really nice. Have put a lot of work into making the school look nice.

#### Northeast Elementary

- Toonie treats and movie night was well received.
- Casino just finished.

#### • North Middle

- November had Purdy's fundraiser.
- In January will be doing Texas donut fundraiser. Texas donuts are ordered through Glenmorgan Bakery.

#### • North High

- Still trying to get meetings with quorum.
- Teacher appreciation last Friday.
- Discussing welcome to new building, spring carnival and gifts for graduating students.

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### 16. Advocacy Committee Rprt

**William Akoto (Advocacy Committee Chair)**

- No update

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### 17. Heritage Celebration Committee Report

**Nabila Siddiqui (Heritage Celebration Committee Chair)**

- Will be selecting a date at January meeting.

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### 18. Other Items

**Bola (Chair) or Terri (Vice-Chair)**

#### 1. Review of Action Items

- Standing Items

## 2. Meeting Schedule

- **Monday, January 15**
- Monday, February 12
- Monday, March 19
- Monday, April 15
- AGM: Monday, May 27
- Monday, June 17 (tentative)

## 3. Action Items for Next Meeting

- Create WhatsApp group (Bola)
- Investigate after school care options (William)
- Send out motions via email (Bola)

## 4. Closing Comments

Meeting adjourned at 6:41 pm.