



School Council - Northwest Elementary, FFCA, Calgary, Alberta

Date: Monday, January 15th, 2023

Time: 6:00 PM

Mission: *Through parental partnerships, support school administration and staff in their delivery of quality education and to instill a sense of community within all FFCA campuses.*

MINUTES

1. Call To Order 6:15 pm

Bola Badejoko (Chair)

- Welcome and Introductions
 - Voting School Council Members - Bola Badejoko (Chair), Jing Lin (Fundraising Coordinator), Clara Ip (Fun Lunch Coordinator), Salina Bhimji (Communication Coordinator), Jas Gill (Parental Partnership Coordinator), Min Yan (Community Service Coordinator), Rita Shen (Treasurer), Nabila Siddiqui (Heritage Celebration Committee Chair), Deanna Zhao (Health and Wellness Coordinator)
 - Non-Voting Ex-Officio School Council Members - Shawna Drummond (Principal), Michelle Newell (Associate Principal), Sam Lien (Teacher Representative)
 - Attendees –
- Establish Quorum
 - The attendance of a majority of voting members constitutes a quorum (7/12)
 - **Quorum established**

2. Approval of Agenda

Bola Badejoko (Chair)

- Minutes were approved by unanimous consent.

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3. Vacancies	Bola (Chair)
<ul style="list-style-type: none"> ● School Council Bylaw Article 6: School Council may appoint persons (as stipulated in ARTICLE 5 SCHOOL COUNCIL MEMBERSHIP) to fill vacancies until the next School Council AGM. <ol style="list-style-type: none"> 1. Secretary (still open) 	
4. Secretary Report	Shawna Drummond (Acting Secretary)
<ul style="list-style-type: none"> ● Minutes of December 18, 2023 presented <ul style="list-style-type: none"> o Minutes approved by unanimous consent 	
5. Special Items	Bola (Chair)
<ul style="list-style-type: none"> ● The Next cloud we currently use is mostly paid for by the Alberta government through a Alberta School Council Engagement Grant. They provide \$500 and Council pays \$70, so in total \$570. <ul style="list-style-type: none"> o The grant has restrictions on what we can use it on such as Parent Sessions and Indigenous learning and Nextcloud. o If we do not vote to continue to use it, it expires in June 2024, Andrew will download all the information on a USB and hand it over to Council and it will expire. o Bola puts a motion to discontinue use of Nextcloud o Salina seconds o Motion carries by unanimous vote 	
6. Treasurer Report	Rita Shen (Treasurer)
<ul style="list-style-type: none"> ● Bank account balance is \$ and school account balance is \$6. Total is \$. ● 1. The bank balance as at Dec 31, 2023 is \$1,357.47 and school account balance is \$6,903.06, so total is \$8,260.53. There were two transactions occurred in Dec 2023, one for IONOS fee payment \$141.75 and one for Healthy Hunger deposit \$67.30. ● 	
7. Teacher Representative Report	Sam Lien (Teacher Representative)
<ul style="list-style-type: none"> ● Thank you for the delicious treats before Christmas – they were beautiful and delicious! ● In January, gr. 1-4 had their first ski day and we lucked out with beautiful weather before the cold weather hit. ● The kindergarten information night is this week, on Wednesday, to help parents on the waitlist to know more about our program and decide if it's a good fit for their families/children. We're wondering if a representative from school council is available to join us for a few minutes on Wednesday night. The presentation is from 6:30-7:30pm. 	
8. Principal Educator Report	Shawna Drummond (Principal)

- We have a student teacher from Ambrose University in Mrs. Tetrault's grade three class. She has been very enthusiastic in describing her love of our school with her University Advisor.
- We had a Principal and a Teacher from Australia visit our school last week. They were blown away by what the students are able to do academically and by the school culture and positive feeling in our school. We enjoyed collaborating and sharing ideas for teacher growth, professional development and parent partnerships.
- Michelle and Shawna will be at Connect Charter School tomorrow for another Leadership Learning session and a chance to continue to collaborate with colleagues from other charter schools.
- **Motion to set aside up to \$150 towards the 12 Days of Giving for the Halloween dance. Motion passed by unanimous consent over email.**
- **Motion to set aside up to \$400 for the teachers' dinner during learning conferences. Motion passed by unanimous consent over email.**

**9. Community Services
Coordinator Report****Min Yan (Community Services Coordinator)**

- Looking to do something for Valentine's Day

10. Health and Wellness Report**Deanna Zhao (Health and Wellness Coordinator)**

- Delayed Fresh Fruit Friday by one week because of the cold. We will be having Jack Fruit this Friday.

Fun Lunch Coordinator Report**Clara Ip (Fun Lunch Coordinator)**

- Nothing to report

**11. Kindergarten Representative and ECS
Special Snack Coordinator Report****Chanelle Pat (Kindergarten Representative)**

- Sam Lien shared that kindergarten snack has been great! This week's snack is juice and Cheetos.

**12. Fundraising Coordinator
Report****Jing Lin (Fundraising Coordinator)**

1. Skip the bottle, the funds are coming in slowly. We can promote it more at the Heritage Celebration, as it is year-round fundraising.
2. Purdys fundraising: new Campaign is set up, order cut off date is Mar 4th, 2024, pick up date will be Mar 17th, 2024. There will be some flyers mailed to school. We can make copies and send to FFCA families.
3. Spellathon/Mathathon will happen in April. We will send out information right before Spring Break. Shawna will send all the information from previous "athons" to Lin.
4. We plan to do the plant fundraiser in May.

13. Parental Partnership Report	Jas Gill (Parental Partnership Coordinator)
<ul style="list-style-type: none"> ● We've sent out a request for hot lunch parents and we've also sent a survey to ask about how to go about collecting for teacher gifts. 	
14. Communication Coordinator Report	Salina Bhimji (Communication Coordinator)
<ul style="list-style-type: none"> ● If anyone has anything to go to the newsletter, please send it by Wednesday. 	
15. Chair Report	Bola B (Chair)
<ul style="list-style-type: none"> ● WhatsApp group was created. Let Bola know if you have not joined yet. ● Motion and appointment of Jas Gill was completed over WhatsApp 	
16. Advocacy Committee Rprt	William Akoto (Advocacy Committee Chair)
<ul style="list-style-type: none"> ● No report 	
17. Heritage Celebration Committee Report	Nabila Siddiqui (Heritage Celebration Committee Chair)
<ul style="list-style-type: none"> ● Events acknowledged in Dec and January: Gurupurab, Khushali, Christmas, Labefana, Epiphany, Lohri ● Events coming up this month: Pongal, Family literacy day ● Potential Heritage Fest Dates: Potential Dates May 25th, June 1st – we decided to go with June 1st. ● Heritage Fest Planning sub-committee update 	
18. Other Items	Bola (Chair)
<ol style="list-style-type: none"> 1. Review of Action Items <ul style="list-style-type: none"> o Standing Items 2. Meeting Schedule <ul style="list-style-type: none"> o Monday, February 12 o Monday, March 19 o Monday, April 15 o AGM: Monday, May 27 o Monday, June 17 (tentative) 3. Action Items for Next Meeting 	

4. Closing Comments

Meeting adjourned at 6:54pm.