



School Council - Northwest Elementary, FFCA, Calgary,
Alberta

Date: Monday, February 12th, 2024

Time: 6:00 PM

Mission: *Through parental partnerships, support school administration and staff in their delivery of quality education and to instill a sense of community within all FFCA campuses.*

MINUTES

1. Call To Order 6:05 pm

Terri Sartori (Vice Chair)

- Welcome and Introductions
 - Voting School Council Members - Jing Lin (Fundraising Coordinator), Salina Bhimji (Communication Coordinator), Jas Gill (Parental Partnership Coordinator), Min Yan (Community Service Coordinator), Rita Shen (Treasurer), Nabila Siddiqui (Heritage Celebration Committee Chair), Terri Sartori (Vice Chair), Janine Rudolph (Parental Partnership Coordinator)
 - Non-Voting Ex-Officio School Council Members - Shawna Drummond (Principal), Michelle Newell (Associate Principal), Heather Hadden (Teacher Representative)
 - Attendees – None
- Establish Quorum
 - The attendance of a majority of voting members constitutes a quorum (7/12)
 - **Quorum was not established.**

2. Approval of Agenda

Bola Badejoko (Chair)

- No additions to agenda as presented.

3. Vacancies	Bola (Chair)
<ul style="list-style-type: none"> School Council Bylaw Article 6: School Council may appoint persons (as stipulated in ARTICLE 5 SCHOOL COUNCIL MEMBERSHIP) to fill vacancies until the next School Council AGM. <ol style="list-style-type: none"> Secretary (still open) 	
4. Secretary Report	Terri Sartori (Acting Secretary)
<ul style="list-style-type: none"> Minutes of January 15, 2024, presented online. <ul style="list-style-type: none"> No changes requested. Minutes approved by unanimous consent (email). 	
5. Special Items	Terri (Chair)
<ul style="list-style-type: none"> Nothing currently Terri to update pro forma for next meeting. 	
6. Treasurer Report	Rita Shen (Treasurer)
<ul style="list-style-type: none"> Bank Balance as of Feb 12 is \$1,457.47 and School Balance is \$6,903.06. Total is \$8,360.53 One deposit \$100.00 from Healthy Hunger. Upcoming expense for \$250 for hot dog barbecue. 	
7. Teacher Representative Report	Heather Hadden (Teacher Representative)
<ul style="list-style-type: none"> It has been a busy start to the year. Thank you for the dinner during the Learning Conferences. Kindergarten has started intake meetings for next year. Highlight last month was the ski days. Thank you for paying portion of this as it makes it much more affordable for parents. It is great to introduce the kids to a new sport they might not be able to try outside of school. Mission Impossible was a fun night. Many parents were in attendance. The Book Fair was last week. It was a success and Sandra has been busy getting all the books to students. Fun Lunch suggestion to have vendors with less waste if this is possible. Field trip for Grade 1 to Calgary Zoo. This year there was a new program called Arctic Adventures to help kids learn about the polar bears and other animals that live in the arctic. They discussed how they could help with climate change in the arctic. The leader did a great job keeping the kids busy. 	
8. Principal Educator Report	Shawna Drummond (Principal Educator)

- This month there is lots on the go. There are quite a few celebrations on the docket including Black History Month and Pink Shirt Day. The board outside the office highlights Black Canadians that have made a significant contribution.
- Bulletin Board for Pink Shirt Day in progress.
- Grade 4 will be going to Hitmen game for Pink Shirt game. Casino will be paying for the buses.
- Grade 4 students will be getting the Alberta Education Assurance survey (as will their parents) regarding their experience in the school. The survey discusses access to support, satisfaction levels, etc.
- Shawna and Michelle will be meeting with the teachers regarding their professional growth plans and continuing to provide support to them.
- Roger Nippard is retiring and Kurtis Leinweber will be taking over his role.
- PD days this Thursday and Friday. Thursday will be campus initiatives and grade level planning. Friday K-12 teachers will gather to talk about supporting students to be ready to learn.
- Student teacher finished on Friday. They had nothing but positive feedback about the school and the students.
- February 27 will be the “Flakes” winter concert. Everything is on schedule for a successful evening.

9. **Community Services Coordinator Report**

Min Yan (Community Services Coordinator)

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- Nothing to report but would be happy to work with others if they have any ideas.

10. **Health and Wellness Report**

Deanna Zhao (Health and Wellness Coordinator)

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- Nothing to report.

Fun Lunch Coordinator Report

Clara Ip (Fun Lunch Coordinator)

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- McDonalds will be fun lunch this month.

11. **Kindergarten Representative and ECS Special Snack Coordinator Report**

Chanelle Pat (Kindergarten Representative)

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- Nothing to report.

• **Fundraising Coordinator Report**

Jing Lin (Fundraising Coordinator)

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- Purdy's orders are starting to come in. Jing will send out another email as a reminder. The final email will be sent just before the due date. Goal was \$1000 and have more than \$300 currently.
 - Math-a-thon date planned for April 30. During spring break Jing will prepare the letters and send out information when the students get back.
 - Volunteers will be required for the same day. Ideally would like 1 volunteer per class.

- Additional fundraising initiatives shouldn't be required.

12. Parental Partnership Report

Jas Gill/Janine Rudolph (Parental Partnership Coordinator)

- Fun lunch volunteers have been requested through room parents.
- No other volunteer requests at this time.
- They have asked room parents to keep track of volunteer hours. Janine is also tracking this.
- As per Heather, there is a way to track hours available now. Link is under Parental Partnership. Janine and Jas will investigate further. Shawna will follow up with Central Office.

13. Communication Coordinator Report

Salina Bhimji (Communication Coordinator)

- Will send email for updates for next newsletter.

14. Chair Report

Terri Sartori (Vice Chair)

- Next ASC meeting is March 3. Was originally planned for the new high school but this have been postponed
- Scholarships amounts and criteria approved by Society.
- February 22 there will be a free screening of Screenagers: The Next Chapter focusing on mental wellness. This will be held at the South Middle School.

15. Advocacy Committee Rprt

William Akoto (Advocacy Committee Chair)

- None

16. Heritage Celebration Committee Report

Nabila Siddiqui (Heritage Celebration Committee Chair)

- Events acknowledged since our last meeting: Pongal (South Indian Holiday), Family Literacy Day and Black History Month (Michelle can speak to these two), Lunar New Year, Carnevale (Italian holiday). We did hallway displays, assembly announcements and shared videos in classrooms.
- Other events coming up in Feb: Valentine's Day, International Mother Language Day
- Heritage Fest Planning Sub-committee members contacted – 10 from 15 parents who had expressed interest are still on board!

17. Other Items

Terri Sartori (Vice Chair)

1. Review of Action Items
 - Standing Items

2. Meeting Schedule

- Monday, March 19
- Monday, April 15
- AGM: Monday, May 27
- Monday, June 17 (tentative)

3. Action Items for Next Meeting

- Send items for newsletter to Salina

4. Closing Comments

Meeting adjourned at 6:36 pm.