



School Council - Northwest Elementary, FFCA, Calgary,
Alberta

Date: Monday, March 18th, 2024

Time: 6:00 PM

Mission: *Through parental partnerships, support school administration and staff in their delivery of quality education and to instill a sense of community within all FFCA campuses.*

MINUTES

1. Call To Order 6:10 pm

Terri Sartori (Vice Chair)

- Welcome and Introductions
 - Voting School Council Members - Jing Lin (Fundraising Coordinator), Salina Bhimji (Communication Coordinator), Jas Gill (Parental Partnership Coordinator), Nabila Siddiqui (Heritage Celebration Committee Chair), Terri Sartori (Vice Chair), Janine Rudolph (Parental Partnership Coordinator), Deanna Zhao (Health & Wellness Coordinator), Chanelle Pat (Kindergarten Representative)
 - Non-Voting Ex-Officio School Council Members - Shawna Drummond (Principal), Michelle Newell (Associate Principal)
 - Attendees – Mahira Muradova
- Establish Quorum
 - The attendance of a majority of voting members constitutes a quorum (7/12)
 - **Quorum was established.**

2. Approval of Agenda

Terri Sartori (Vice Chair)

- No additions to agenda as presented.

3. Vacancies	Terri Sartori (Vice Chair)
<ul style="list-style-type: none"> • School Council Bylaw Article 6: School Council may appoint persons (as stipulated in ARTICLE 5 SCHOOL COUNCIL MEMBERSHIP) to fill vacancies until the next School Council AGM. <ul style="list-style-type: none"> ○ Secretary (still open) 	
4. Secretary Report	Terri Sartori (Acting Secretary)
<ul style="list-style-type: none"> • Minutes of January 15, 2024, presented online. <ul style="list-style-type: none"> ○ No changes requested. ○ Minutes approved by unanimous consent (email). 	
5. Special Items	Terri Sartori (Chair)
<ul style="list-style-type: none"> • No update 	
6. Treasurer Report	Rita Shen (Treasurer)
<ul style="list-style-type: none"> • School Held Account Balance is \$6,790.91 and Bank Balance is \$1,263.97. Total is \$8,054.88 • Welcome Back BBQ \$250 was paid at the beginning of March • Health Hunger deposit was \$56.50 in February 2024 • Online Opt-In Donations was \$275.00 in February 2024 	
7. Teacher Representative Report	Margaret via Michelle (Teacher Representative)
<ul style="list-style-type: none"> • Rosemary Vandyk thanks everyone for the support for the musical. 92% of students were in attendance despite last minute venue change and weather. 	
8. Principal Educator Report	Shawna Drummond (Principal Educator)
<ul style="list-style-type: none"> • Over the past month they've had 3 professional learning days: <ul style="list-style-type: none"> ○ NWE campus priorities ○ FFCA full system focusing on inclusion and collaborative problem solving. This included a breakout session included Meredith Pool talking about book she wrote – a 25-year review of FFCA. The book is available in the staff room if anyone would like to see it. ○ Elementary PD day, focusing on assessment • Michelle and Shawna completed their class, and it was a great opportunity to connect with leaders from across the province. • Charter school leadership meeting at STEM IA. • Pink shirt day and grade 4 were able to attend the Hitmen game. • U of C Japanese exchange students toured the school. 	

- Meetings with principals of NEE and NMS to plan transition activities. They will have a day for the Grade 4 to tour the middle school May 14. Parent information night will be on May 15. Mid-May will follow up with a trip to Evergreen Theatre with NEE to connect with each other.
- The government is requesting social studies draft curriculum feedback. Email will follow with request for feedback. Feedback requested by March 29.
- Michelle Newell will be transitioning to North High School as Associate Principal with Ms. Lien and Mrs. Thompson sharing the AP role at NWE for the rest of the year. There will be a large influx of new teachers and students at the high school and this will require additional oversight. Mrs. Newell will be moving over April 8 (we'll miss you!!!).
- End of year Highwood Pool swimming. Sam will be reaching out to Jas and Janine to coordinate volunteers. Last year we used the room parents to coordinate.
 - **Terri motioned to set aside \$2.50 per student for admission to Highwood Pool, totaling \$717.50. Janine seconded. Motion approved by unanimous consent.**

9. **Community Services Coordinator Report**

Min Yan (Community Services Coordinator)

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- No update

10. **Health and Wellness Report**

Deanna Zhao (Health and Wellness Coordinator)

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- Everything is going as per plan.
 - Looking to do a smoothie for upcoming fresh fruit Friday.

Fun Lunch Coordinator Report

Clara Ip (Fun Lunch Coordinator)

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- No update.

11. **Kindergarten Representative and ECS Special Snack Coordinator Report**

Chanelle Pat (Kindergarten Representative)

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- Monthly snacks are going well. If anyone has any suggestions let her know.
 - This month will be Kinder Surprise, cheese sticks and apple juice.

12. **Fundraising Coordinator Report**

Jing Lin (Fundraising Coordinator)

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- Purdy's fundraiser raised \$255.55. The cheque should be here within a couple of months.
 - Math-A-Thon will be on April 30th. If the school average of 90% or higher, we are going to do a dance party and popcorn. We will need funds to cover popcorn and speaker rental, and organize dance party.
 - **Terri motioned to set aside \$750 for cost of dance party. Janine seconded. Motion passed by unanimous consent.**

- The dance will be within the school day. Costs may include rental for speaker and popcorn (last year from Kernels).
- We can likely borrow lights from North Middle School. Nabila may have some decorations we can use.
- Shawna will work with the teachers to find an appropriate date.

13. Parental Partnership Report

Jas Gill/Janine Rudolph (Parental Partnership Coordinator)

- School wide email about adding hours has been sent (via the office).
- We have sent an email to the room parents with the table of events to help parents remember where they might have volunteered and asked them to add any grade specific events/field trips
 - Can I send/use those instructions that Phoebe sent?
 - i. Yes
- Fun Lunch Volunteers have been requested.
- Note to request Math-a-thon markers to be sent out early April (for April 30th) We discussed at least 1/ room (ideally more for the grade 4s), is there a time frame we can also share?
- Heritage fest – do we have a date and volunteer needs yet?
 - See below
- June 25 will be Highwood Pool Day – will arrange volunteers for this day.
- Shawna will confirm that all Purdy's chocolate orders will be picked up.

14. Communication Coordinator Report

Salina Bhimji (Communication Coordinator)

- Everything going well.

15. Chair Report

● Terri Sartori (Vice Chair)

- Bus RFP is underway. Representatives are reviewing but choices are minimal.
- Started planning for 2024/25 and administrative/teacher transfers. Once they know where everyone wants to be, they can start posting for open positions.
- Taking possession of new North High School next week and students will start in new school after spring break. This will expand high school capacity.
- North middle school will be getting more portables, adding 3 additional classes. This will bring the NMS close to SMS capacity. A new bubble will come to the SWE elementary, expanding their capacity as well (old bubble going to SMS).
- Southwest Elementary
 - Planning for year-end activities
 - Planning for the move of the grade 4 classes to the middle school
- South Middle

- The vending machine is still the only fundraiser. They are finally turning a profit and hope to start seeing positive returns.
- Skating Day at Acadia Rec Centre and they able to get the skate truck from KidSport for this.
- 2nd Screenagers screening last month and had 40 parents show up. Will be discussing the 3rd installment at the next meeting. Not sure about the relevance as it's about vaping.
- Busy trying to support school cleaning. They are making space for 3 new classes.
- South High
 - Had the first dance since COVID
 - Clubs and teams are busy. Speech club had one student qualify for nationals.
 - March they will be presenting the musical Footloose
 - 2 new scholarships for students that demonstrate an ability to live a balanced life
 - WestJet raffle fundraiser
- Northeast Elementary
 - Held online yoga class that council sponsored
 - March 11 will be holding a learn-a-thon
 - Created by Kids fundraiser scheduled for after spring break
 - Grade 4 attended the Hitmen game for pink shirt day
 - Before Christmas grade 3 & 4 had skiing lessons and grade 1 & 2 will be swimming next week
- North High
 - Lots happening at the school due to the move. Council is trying to minimize activity leading up to this.
 - Enrollment expansion is almost 200+. The enrollment will be going up to 700+.
 - Wrestling and basketball have been ongoing and one of the wrestling students made it to provincials
 - 1 Acts are ongoing under the performing arts program
 - They are looking to bring in local food vendors as a fundraiser
 - School Council engagement continues to be low
- SchoolSoft
 - Tracking volunteer hours live again
 - Tanya to look for reference that was previously sent out (ideas about what to log)
 - Phoebe investigating Password reset threshold
- ASCE Grant funds reminder
 - Don't forget to use it before the end of the year
 - <https://www.albertaschoolcouncils.ca/public/download/files/231419>
- Bylaw Review – Roman Borovko
 - Replace “7” with “All” campuses
 - ASC chair breaks deadlock
 - Attendance expectations
 - Minutes available within 14 days
 - Grammar updates
- Screenagers Screenings (SMS/SHS)
 - If any other campuses want access, its paid for so just sent an email to Tanya. Miss Grace has agreed to facilitate for some campuses.
 - Growing up in the digital age
 - Anxiety & Mental Health
 - Vaping
- Spring food bank drive

16. Advocacy Committee Rprt**William Akoto (Advocacy Committee Chair)**

- None

**17. Heritage Celebration
Committee Report****Nabila Siddiqui (Heritage Celebration Committee Chair)**

- Celebrations acknowledged since last meeting: Valentine's Day, International Mother Language Day, St. Patrick's Day, Ramadan
- Upcoming celebrations: Nowruz (Persian New Year), Holi, Easter, Eid-ul-Fitr, Vaisakhi, Sri Lankan New Year and Bengali New Year
- Spring bulletin board in hallway – Updating all the spring occasions.
- Heritage Fest Sub-committee created (11 members including myself). 3 members are returning from last year. Planning is underway for June 1st. Subcommittee has reviewed from last year and have many suggestions for this year. Ms. Lien will be working with the committee.
- Should be able to present a budget in April meeting.

18. Other Items**Terri Sartori (Vice Chair)**

1. Review of Action Items
 - Standing Items
2. Meeting Schedule
 - Monday, April 15
 - AGM: Monday, May 27
 - Monday, June 17 (tentative)
3. Action Items for Next Meeting
 - Review Social Studies curriculum and send feedback by March 29
 - Log hours
4. Closing Comments

Meeting adjourned at 6:58 pm.